

CHAPTER 5.00 - STUDENTS

5.01*

STUDENT SERVICES PLAN

POLICY:

The Student Services Comprehensive Plan contains district procedures used in Dixie County Schools to provide guidance services, psychological services, visiting teacher and school social work services, occupational and placement services, group conflict resolution services, health services and services related to suicide prevention. The Student Services Comprehensive Plan and procedures are incorporated as part of the policy of the Dixie County School Board.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6), F.S.

History:

Adopted: January 14, 1999 Revision Date(s): Formerly:

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5.02

PROHIBITION OF DISCRIMINATION AND HARASSMENT

POLICY:

No student shall on the basis of race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, disability if otherwise qualified, social or family background or on the basis of the use of a language other than English by Limited English Proficient (LEP) students be excluded from participation in, be denied the benefits of, or be subjected to discrimination and/or harassment under any educational program, activity or practice conducted by this school district. The School Board of Dixie County forbids discrimination and harassment in any form whether by an administrator, teacher, any other adult, or any student except as provided by law.

- (1) The School Board shall admit students to District schools and programs without regard to race, color, religion, sex, age, national or ethnic origin, political beliefs, marital status, disability if otherwise qualified, or social and family background.
- (2) Students alleging such may use grievance procedures provided in the student's "Student Code of Conduct" to remedy such alleged discrimination and/or harassment.

STATUTORY AUTHORITY: 230.22(2); 230.23(17), F.S.

LAWS IMPLEMENTED: 228.2001; 23005(6),(8), F.S.

STATE BOARD OF EDUCATION RULES: 6A-10.001 et. Seq.

History:

Adopted: January 14, 1999 Revision Date(s): October 14, 1999; October 9, 2001 Formerly:

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5.03

STUDENT ASSIGNMENT

POLICY:

The School Board has established residential attendance zones for each school. These zones are defined in the district's Controlled-Choice Plan for student assignment.

This plan is incorporated as part of the policy of the Dixie County School Board.

- (1) A student residing with a person who is not the student's parent(s), legal guardian, legal custodian, or other such person designated by any order issued by a court of competent jurisdiction of the state of Florida to be responsible for the student shall be allowed to attend a District school under these conditions:
 - (a) The person with whom the student resides shall present a notarized statement to the enrolling officer of intent to seek legal custody or guardianship and shall provide proof of legal custody, guardianship or court order within thirty (30) days of the student's enrollment. Failure to present satisfactory proof, as outlined above, shall require the automatic withdrawal of the student.
 - (b) No student shall be permitted to transfer, enroll, or be admitted to a school when he/she has been expelled from another school district. This prohibition shall be effective for the period of time in which the student was expelled from another district. Such students shall be accorded the same appeals procedure which is available to District students.
- (2) A student may be permitted to attend a school in another residential attendance zone pursuant to guidelines adopted by the School Board.
- (3) Any student whose legal residence is outside the boundaries of the County may not be enrolled in any District school without the approval of the School Board, except under the provisions of Florida Statutes.

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- (4) No student shall be permitted to cross district lines for the purpose of attending school in the school district or outside the school district, except under a written agreement as provided in Florida Statutes. Any such agreement between the School Board and any other Florida school district shall be duly recorded in the official School Board minutes. Such transfers shall be on a non-discriminatory basis and shall not result in reducing desegregation in either school district or in reinforcing the dual school system.
- (a) The assigned school for an out-of-district student shall be designated on the basis of space available. Such assignment shall not occur after the February FTE (full-time equivalency) count, except under the provisions of the contract with another District school system.
- (b) The Board shall specify conditions for admitting students from other school districts. Academic, attendance, and discipline records of the student will be used in determining enrollment eligibility.
- (c) The School Board may approve additional exceptions on an individual basis.
- (5) Any student(s) that has been attending a school that has been designated as Performance category "F", failing to make adequate progress for two (2) school years in a four (4) year period may choose to attend a higher performing school in the district or an adjoining district or be granted a state opportunity scholarship to a private school in conformance with state statutes and State Board rule.

STATUTORY AUTHORITY: 1001.41; 1001.4), F.S.

LAWS IMPLEMENTED: 1001.41; 1001.42; 1001.43; 1001.51; 1002.31; 1002.38, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.04

STUDENT ATTENDANCE

POLICY:

- (1) A student who is absent without the principal's approval shall have his/her parent(s) or legal guardian report such absences to the school center in the manner prescribed by the Code of Student Conduct.
 - (a) The Code of Student Conduct shall prescribe attendance requirements including, but not limited to, provisions for excused and unexcused absences, opportunities to make up work assignments and reporting absences.
 - (b) Students shall be excused from any examination, study, or work assignments for observance of a religious holiday or because the tenets of his/her religion forbid secular activity at such time. The school principal shall implement this provision on an individual basis pursuant to Florida Statutes, and State Board of Education Rules.
 - (c) No adverse or prejudicial effects shall result to any student who avails himself/herself to the provisions of this rule.
- (2) A person designated by the Superintendent or his/her designee shall investigate truancy problems.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 39.01(73)(c); 232.09, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 14, 1999 Formerly:
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5.05

REQUIREMENTS FOR ORIGINAL ENTRY

POLICY:

- (1) Any student who initially enrolls in the District shall be required to present certification of immunization for those communicable diseases required by the Department of Children and Family Services.
 - (a) Students who are under twenty-one (21) years of age and are attending adult education classes shall present certification of immunization for communicable diseases.
 - (b) Immunization shall be as required by the state of Florida.
 - (c) A transfer student shall provide documentation of school entry health examination and immunization record prior to school attendance.
 - (d) An exception may be granted as provided in Section 232.032, Florida Statutes.
 - (e) No student shall be permitted to transfer, enroll, or be admitted to a school when he/she has been expelled from another school district. This prohibition shall be effective for the period of time in which the student was expelled from another district. Such students shall be accorded the same appeals procedure which is available to District students.
- (2) Students in Grades PK-12 who enter Florida public schools for the first time shall present evidence of a health examination within the twelve (12) month period prior to their initial entrance.
 - (a) Any student who was previously enrolled in an out-of-state public school and who seeks admission to a District school may be granted thirty (30) days to secure documentation of a school health examination and certificate of immunization.

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- (b) The Superintendent may grant exceptions to this rule pursuant to Florida Statutes.
 - (c) The health examination shall be completed by a health professional who is licensed in Florida or in the state where the examination was performed.
- (3) Any student who was previously enrolled in an out-of-state public school and who seeks admission to a District school shall be admitted on the basis of admission requirements established in the state in which the student resided prior to moving to the County, except as provided in this Rule.
- (4) A student entering a District school from a private school, non-public school or home school shall be assigned to a grade based on placement tests, age, and previous school records.

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 1001.43; 1003.01; 1003.21; 1003.22, F.S.

STATE BOARD OF EDUCATION RULE: 6A-6.024

History:

Adopted: January 14, 1999 Revision Date(s): October 14, 1999, October 7, 2003 Formerly:

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5.051

ADMISSION TO PRE-KINDERGARTEN EARLY INTERVENTION PROGRAM

POLICY:

Children who will have attained the age of three (3) years on or before September 1 of the school year are eligible for admission to pre-kindergarten early intervention programs during that school year or a preschool program as provided in Florida Statutes.

STATUTORY AUTHORITY: 1001.41, F.S.

LAWS IMPLEMENTED: 1001.36; 1001.43; 1003.21, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.06

ADMISSION TO KINDERGARTEN

POLICY:

Any child shall be eligible for admission to kindergarten if he/she has attained the age of five (5) years on or before September 1 of the school year. Provided, however, a child who transfers from another state shall be admitted under the same age requirements as established in the state where he/she previously resided. Before admitting a child to kindergarten, the principal shall require evidence of:

- (1) The child's date of birth in the manner provided by Florida Statutes;
- (2) An up-to-date immunization record; and,
- (3) A school-entry health examination conducted within one (1) year prior to enrollment in school in accordance with State Board of Education Rule 6A-6.024.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 232.01; 232.03; 232.0315; 232.032, F.S.

STATE BOARD OF EDUCATION RULE: 6A-6.024

History:

Adopted: January 14, 1999 Revision Date(s): Formerly:

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5.07

ADMISSION TO FIRST GRADE

POLICY:

- (1) For admission to first grade, a student shall be six (6) years old on or before September 1 of the school year and shall satisfy one (1) of the following requirements:
 - (a) Previous enrollment and attendance in a Florida public school.
 - (b) Satisfactory completion of kindergarten requirements in a public or non-public school; or,
 - (c) Previous attendance in an out-of-state school in which he/she was admitted on the basis of age requirement established by the state of residency.
- (2) First grade students shall progress according to the District's Pupil Progression Plan.

STATUTORY AUTHORITY: 230.22(2); 230.23(17); 232.0315, F.S.

LAWS IMPLEMENTED: 232.01; 230.23005(6),(8), F.S.

STATE BOARD OF EDUCATION RULES: 6A-6.-024

History:

Adopted: January 14, 1999 Revision Date(s): October 9, 2001 Formerly:

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5.08*

ADMISSION TO POST-SECONDARY VOCATIONAL PROGRAMS

POLICY:

- (1) The Superintendent or designee shall develop written procedures to implement Florida Statutes, and State Board of Education Rules which pertain to impaired or learning disabled students who enter post-secondary programs in vocational-technical education centers. The procedures shall include, but not be limited to:
 - (a) A method for identifying students who meet the definition of hearing impaired, visually impaired, or learning disabled pursuant to State Board of Education Rules.
 - (b) Development of reasonable substitutions for admission and graduation requirements for post-secondary programs offered at a vocational-technical center.
 - (c) A plan for advising students about eligibility criteria and substitution requirements.
 - (d) Individualized counseling for students who may qualify for substitution requirements.
 - (e) An appeal process for students who do not qualify for substitution requirements.
 - (f) A student who attends the Area Vocational-Technical Center shall be classified as either a high school student or an adult student.
 1. A high school student is a ninth, tenth, eleventh, or twelfth grade student who is age sixteen (16) or older and is concurrently enrolled in a regular high school and the Vocational-Technical Center for one (1) to six (6) hours daily. Ninth graders are admitted into vocational-technical home economics programs designed for exceptional education students.

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- 2. An adult student is a person who is sixteen (16) years or older and has withdrawn from a regular school program.

- (2) The Superintendent or designee shall maintain records on students who apply for and who are permitted to enter post-secondary programs on the basis of Florida Statutes and State Board of Education rules. Data collected shall be in accordance with State Board of Education Rules.

- (3) Upon the recommendation of the Superintendent, the Board may approve plans and agreements with institutions of higher education for dual enrollment and/or early admissions programs.

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 1001.43; 1007.264, F.S.

STATE BOARD OF EDUCATION RULE: 6A-10.041

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.09

GRANTING PERMISSION FOR STUDENTS TO LEAVE THE SCHOOL CAMPUS

POLICY:

- (1) No student shall be permitted to leave the school grounds during the school day for school business/activities without the principal or designee's prior approval and notarized written consent from the student's parent(s) or legal guardian provided an acceptable reason is established.
- (2) The principal or the teacher shall establish the identity and authority of any person who requests the release of a student from school. If the person requesting the release of the student is a person other than the parent or guardian having custody of the child, the principal or teacher concerned shall not release the child without the verified authorization of the parent or guardian who has custody of the child.
- (3) The provisions of this sub-section shall not apply to a law enforcement officer, court official, other authorized agency officials or proper school employee; provided, that the person's identity and authority are clearly established.
- (4) If a student is eighteen (18) years old or otherwise identified by statutes as being treated as having achieved majority status, and having verified this with school officials, Children and Family Services, they shall be considered as acting as their own guardian for purposes of this policy if they provide proper written documentation, if feasible, that their parents/guardians have been informed of their decision.

STATUTORY AUTHORITY: 230.22(2); 230.23(17), F.S.

LAWS IMPLEMENTED: 230.23(6); 230.23005(1), 415.506, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): November 14, 2000; October 9, 2001 Formerly:
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5.10

STUDENT CONTROL

POLICY:

All students enrolled in school shall be subject to the laws, regulations of the State Board of Education, the rules and policies of the School Board and the Code of Student Conduct and shall be under the control and direction of the principal or designee during the time they are transported to or from school at public expense, during the time they are attending school or a school-sponsored activity, and during a reasonable time they are on School Board premises for school attendance or authorized activities.

- (1) The principal or the principal's designated representative shall see that students are properly supervised while at school and during any school-sponsored activity.
- (2) The teacher, other members of the instructional staff or bus driver shall assume such authority for the control and supervision of students as may be assigned by the principal or the principal's designated representative and shall keep good order in the classroom or other places where in charge of students.
 - (a) No student may be suspended from school, from school bus transportation or from class, nor may corporal punishment be administered except as provided by law and the policies of the Board.
 - (b) No student shall be suspended for unexcused absence, tardiness, or truancy unless otherwise provided in the Code of Student Conduct.
- (3) This policy shall not apply to students while they are being transported by private vehicles under the provisions of Florida Statutes.
- (4) The Code of Student Conduct for Elementary, Middle, and High School are hereby incorporated by reference and made a part of this rule. The Code of Student Conduct and any revisions shall be approved and adopted by the School Board. The Code of Student Conduct shall:

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5.10 (Continued)

- (a) State grounds for disciplinary action procedures and the rights of students.
 - (b) Be distributed to all teachers, school personnel, students, and students' parent(s) or legal guardian(s) at the beginning of each school year.
 - (c) Be filed in the Superintendent's office.
- (5) The Code of Student Conduct shall be discussed with students, school advisory committees, and parent/teacher associations at the beginning of each year.
- (6) Any School Board decision which conflicts with provisions in the Code of Student Conduct shall prevail until revisions are adopted.
- (7) The principal shall use the Code of Student Conduct to familiarize students with School Board rules relating to students' rights, responsibilities, and conduct at the beginning of each school year and whenever he/she deems it necessary.

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED 120.57(1); 1001.43; 1003.21; 1003.04; 1003.31; 1003.32; 1006.07; 1006.08; 1006.09; 1006.10; 1006.13, F.S.

State Board of education rules: 6A-1.0404

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.11

STUDENT DETENTION, SEARCH, AND SEIZURE

POLICY:

- (1) Any instructional or administrative staff member shall be authorized to temporarily detain and question a student under circumstances which reasonably indicate that such student has committed, is committing, or is about to commit a violation of Florida Statutes or School Board rules. No student shall be temporarily detained longer than is reasonably necessary. Such temporary detention shall not extend beyond the place where it was first effected or the immediate vicinity thereof.
- (2) If, at any time after the onset of the temporary detention, a reasonable suspicion arises that the detained student is concealing or has concealed stolen or illegal property or contraband on his/her person, or within his/her locker or other student storage space, an administrative staff member may search the personal property of a temporarily detained student or his/her locker or other storage space for the purpose of disclosing the presence of suspected stolen or illegal property.
- (3) Stolen or illegal property which is seized during a search of the personal property of the student or his/her locker or other student storage space shall be given to law enforcement authorities, when appropriate.
- (4) Each principal shall place a sign which is clearly visible to students and in a prominent location(s) within the school. The sign shall contain the following text:

Notice to Students

School authorities may search student lockers or other areas when reasonable suspicion that a prohibited or illegally possessed substance or object is contained within the area. Pursuant to Florida Statute.

- (5) The following provisions shall apply to canine searches/screening for illegal substances:

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- (a) Canine sniffers shall be used primarily for school purposes to bring disciplinary action against students who are found in possession of illegal substances.
- (b) Parents, students, School Board employees, and the public shall be informed that public school campuses, including, but not limited to, buildings, parking areas, athletic and recreational areas, and lockers are School Board property and no one using said property, whether as a student or in any other capacity, has the expectation of privacy in or around said property.
- (c) Students shall be informed that automobiles, trucks, vans, or other transportation means located or operated on School Board property is a privilege granted by the School Board and students whose vehicles are so located shall not have any expectation of privacy in or around said vehicles.
- (d) The Superintendent or designee shall determine at what times and in which schools the canine sniffers shall be utilized. The school principal or designee shall be notified each time the canine sniffers are brought on campus.
 - 1. The canine sniffers shall be controlled and directed at all times by qualified handlers from the Sheriff's Department or local police departments.
 - 2. Searches shall be conducted at the qualified handler's direction in cooperation with the School Board's administrative personnel.
 - 3. School Board administrative personnel shall be responsible for necessary parental notification, student disciplinary action, student due process, and public relations related to such searches.
 - 4. Custody, analysis, and disposal of the illegal substance shall be the responsibility of law enforcement.
- (6) Delinquent acts and crimes occurring wherever and whenever students are under the jurisdiction of the School Board shall be reported to law enforcement.

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STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 1001.43; 1003.31; 1006.7; 1006.09(09); 1006.13, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.12

EXPULSION OF STUDENTS

POLICY:

The school principal may recommend, to the Superintendent, the expulsion of any student from the school who has committed a serious breach of conduct.

The principal shall recommend to the Superintendent the expulsion of any student who has violated School Board rules which require mandatory expulsion from the school.

Proper procedures shall be followed in all student expulsion proceedings as required by Florida Statutes, State Board rules, and School Board rules.

PROCEDURES – Based on, but not limited to the conditions set forth in the “Code(s) of Student Conduct,” a student may be suspended from school for a period not to exceed ten (10) days with a recommendation that he be expelled from school. Whenever possible or if conditions permit, the principal shall hear the student’s defense or explanation of his conduct and shall explain to the student his reasons for the suspension with a recommendation of expulsion. In any case, the principal shall secure written and signed statements from any witness immediately after an incidence which because of its serious nature may alone result in expulsion. A taping device may be used to record any proceedings with parents or students that could lead to a recommendation of expulsion.

- (1) Where a student suspended with a recommendation for expulsion, the following procedures shall be observed:
 - (a) The suspension letter shall state the reasons for the suspension and recommended expulsion of the student.
 - (b) The letter of notice shall be delivered to the parent(s), or guardian by the principal or a member of the staff or sent by certified mail with a return receipt. A copy of the suspension notice shall be sent to the Superintendent.

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- (c) Upon receipt of the notice of suspension and recommendation for expulsion, the superintendent, if he concurs in the recommendation for dismissal, shall notify the parent(s), or guardian by certified mail with a return receipt requested, stating that the Board will meet at a specified time and place to hear the charges and to act on the expulsion recommendation. The parent(s), or guardian shall be fully advised that they will be given an opportunity to appear before the Board during the hearing. The principal shall also be informed as to the time and place of the hearing.
 - (d) Any student being considered for expulsion shall be accorded due process of law prior to expulsion in the manner provided by 120.57(2), F.S.
- (2) Where the principal suspends a pupil and recommends his expulsion, the superintendent may extend the suspension assigned by the principal beyond ten (10) days if such suspension period expires before the next regular or special meeting of the School Board.
- (a) Where such extension of suspension is made by the Superintendent, he shall notify the parent(s), or guardian in writing prior to the expiration of the suspension assigned by the Principal
 - (b) A copy of the notice of the additional suspension shall be sent to the principal.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 120.57(1); 230.23(6); 230.33(8); 231.085; 232.25; 232.26. F.S.

STATE BOARD OF EDUCATION RULE: 6A-6.0331

History:

Adopted: April 1, 1989 Revision Date(s): August, 1989; July 1, 1996; January 14, 1999 Formerly:

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5.13*

ZERO TOLERANCE FOR SCHOOL RELATED CRIMES

POLICY:

It is essential that schools be safe and orderly to provide environments that foster learning and high academic achievement. This policy implements the State Board of Education's zero tolerance policy as outlined in State Board of Education Rule 6A-1.040.

- (1) Students found to have committed the following offenses on school property, school-sponsored transportation or during a school-sponsored activity shall be brought before the Board for expulsion:
 - (a) homicide (murder, manslaughter);
 - (b) sexual battery;
 - (c) armed robbery;
 - (d) aggravated battery;
 - (e) battery, aggravated battery or threats to a teacher or other school personnel
 - (f) kidnapping or abduction;
 - (g) arson;
 - (h) possession, use, or sale of any weapon (as defined by the school administration);
 - (i) possession, use, or sale of any firearm;
 - (j) possession, use or sale of any explosive device.
 - (k) possession, use, or sale of controlled substances; or
 - (l) threat or false report to do harm related to bombs or weapons.

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The expulsion limit is a mandatory one (1) full year.

- (2) Prior to taking such action against any student, the School Board shall ensure that appropriate due process procedures are followed. If a student committing one of the offenses outlined in subsection (1) of this rule is identified as disabled and participating in a program for exceptional students, then school personnel shall follow procedures in State Board of Education Rule 6A-6.0331. This provision shall not be construed to remove a School Board's discretion in cases where mitigating circumstances may affect decisions on disciplinary action.
- (3) The School Board may assign more severe consequences than normally authorized for violations of the Code of Student Conduct when the offender appears motivated by hostility toward the victim's real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, political beliefs, marital status, age, social and family background, linguistic preference, or disability.
- (4) Local law enforcement authorities shall be notified immediately when one of the offenses listed above is committed on school property, on school-sponsored transportation, or during a school-sponsored activity. Additionally, if the offense involves a victim, school officials shall notify the victim and the victim's parents or legal guardian if the victim is a minor, of the offense and of the victim's rights to press charges against the offender. School personnel shall cooperate in any investigation or other proceedings leading to the victim's exercise of rights as provided by law.
- (5) The school principal shall monitor the administration of discipline of students to ensure that discipline is administered equitably without regard to real or perceived race, religion, color, sexual orientation, ethnicity, ancestry, national origin, political beliefs, marital status, age, social and family background, linguistic preference, or disability. Annually, the principal shall review school discipline data with the school advisory council in developing school improvement plans to maintain a safe and healthy school environment that protects the civil rights of all students.

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STATUTORY AUTHORITY: 230.22(2); 230.23(17), F.S.

LAWS IMPLEMENTED: 120.57(1); 230.23(6); 230.235; 230.23005(1); 230.33(8); 231.085; 232.25; 232.26; 790.162; 790.163, F.S.

STATE BOARD OF EDUCATION RULES: 6A-6.0331, 6A-1.0404

History:

Adopted: January 14, 1999 Revision Date(s): October 9, 2001; October 7, 2003 Formerly:
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5.14

STUDENTS WITH AIDS OR HIV DISEASE

POLICY:

(1) Statement of Purpose:

All students diagnosed as having Human Immunodeficiency Virus Infection (HIV) Disease or Acquired Immune Deficiency Syndrome (AIDS), including clinical evidence of infection with the AIDS-associated virus (HIV) and receiving medical attention, are able to attend regular classes unless their condition is a threat to themselves or others. Federal and State laws also mandate, pursuant to the laws protecting disabled individuals, that those individuals not be discriminated against on the basis of their disabilities, and that if it becomes necessary, some reasonable accommodations be made to enable qualified students to continue to attend school.

(2) Confidentiality

(a) Only persons with an absolute need to know should have medical knowledge of a particular student's case. In individual situations, the Superintendent or his designee, Director of Student Services, may notify one or more of the following:

1. Principal
2. School Nurse
3. Student's teacher

(b) Notification should be made through a process that would maximally ensure patient confidentiality. Ideally, this process should be direct person-to-person contact. Persons who become so informed will be expected to maintain strict confidentiality.

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- (c) All procedural safeguards required by the Section 504 and ADA regulations apply to students disabled solely by reason of AIDS. The procedural safeguards include notice, an opportunity for the parents or guardians to examine relevant records, an impartial hearing opportunity for participation by the student's parents or guardians and representation by counsel, and a review procedure.

(3) Conditions which may warrant convening of Advisory Panel

All children diagnosed as having Human Immunodeficiency Virus Infection (HIV) Disease or Acquired Immune Deficiency Syndrome (AIDS), including clinical evidence of infection with the AIDS-associated virus (HIV) and receiving medical attention are able to attend regular classes. However, if a child so diagnosed evidences any one of the following conditions, the Superintendent of Schools or his designee, Director of Student Services, will convene an Advisory Panel for the purpose of making recommendations of the most appropriate educational placement of the student:

- (a) Manifestations of clinical signs and/or symptoms which indicate progression of the illness from HIV Disease to AIDS.
- (b) Demonstration of "risky or harmful" behavior to self or others.
- (c) Unstable or decompensated neuropsychological behavior.
- (d) Presence of open wounds, cuts, lacerations, abrasions, or sores on exposed body surfaces where impervious occlusion cannot be maintained.
- (e) Impairment of gastro-intestinal and/or genitourinary function such that control of internal body fluids cannot be maintained.

(4) Advisory Panel Composition

The Advisory Panel shall be composed of:

- (a) Superintendent of Schools of Dixie County, or his designee, Director of Student Services;
- (b) County Health Officer of Dixie County Public Health Department;

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- (c) Attending physician of the student with HIV infection;
 - (d) Secretary to the Superintendent, to serve ex-officio as official recorder of the panel's review meeting;
 - (e) Parent(s) of the HIV-infected student, when as appropriate or requested;
 - (f) Infectious disease specialty physician, when and as determined by the Superintendent or his designee, Director of Student Services, as appropriate;
 - (g) Legal counsel for School Board, when and as determined by the superintendent or his designee, Director of Student Services, as appropriate;
 - (h) Legal counsel of HIV-infected student, when and as appropriate or requested'
 - (i) Other school district staff when as appropriate;
 - (j) Persons listed in (a) through (c) shall constitute the Advisory Panel'
 - (k) Persons listed in (e) through (i) may participate at the invitation of the Superintendent or his designee, Director of Student Services, or at their request.
- (5) Advisory Panel Responsibilities
- (a) The general intent of the Advisory Panel is to serve as an expert professional resource to advise the Superintendent or his designee, Director of Student Services, in special situations where information about appropriate environment may not be available, complete, clear, or readily amendable to lay interpretation. It is expected that recommendations of the Advisory Panel shall be based solely upon current medical information consistent with established ethical guidelines and considerations in accordance with Guidelines of the Centers for Disease Control and other scientific and relevant professional bodies.
 - (b) Responsibilities of Advisory Panel shall include:

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1. Review student's medical history, and current status, social data, and prior school assignments;
2. Assess risk-benefit options.
3. Reduce findings, options, and recommendations to writing and review draft report before submission to Superintendent or his designee, Director of Student Services, focusing on key issues, unresolved problems, if any, and summary recommendations.
4. Submit written report to Superintendent and remain available as needed.
5. Re-evaluate all Panel cases on a continuing basis at least once every six (6) months and more often as circumstances change in the categories listed in #3 above.

(6) Advisory Panel Protocol

If the Superintendent or his designee, Director of Student Services, determines that any one of the conditions in #3 exists, the student in question will be placed on Homebound Instruction.

- (a) The Superintendent or his designee, Director of Student Services, shall have fifteen (15) work days (equivalent to three (3) calendar weeks) to collect data relevant to the case. He must also schedule and notify Advisory Panel members of initial review meeting, date, time and location.
 1. The Superintendent or his designee, Director of Student Services, shall obtain written consent from parents of students for release of medical information and past medical history, laboratory tests and other relevant records.
 2. Critical medical tests and other procedures will be conducted during this period as requested by the student's physician, the County Health Officer, or other medical practitioners as warranted.

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- (b) The advisory Panel shall have ten (10) additional work days (two (2) more calendar weeks) to review the data collected and to make a recommendation to the Superintendent.
1. If a medical review indicates that continuation of special placement is not indicated, the Advisory Panel will recommend that the student return to school.
 2. If a medical review indicates that continuation of special placement is indicated the Advisory Panel will recommend that risk-benefit options and placement options will be discussed with the student's parents. If a student's individualized Education Plan needs to be revised, a Staffing Committee Meeting shall be convened.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 228.041(18)(19); 228.093; 229.565(3)(b)(c); 230.23(4)(m)(4); 236.081(1)(c), F.S.

STATE BOARD OF EDUCATION RULES: 6A-6.03020; 6A-6.0331; 6A-6.0341

History:

Adopted: January 14, 1999 Revision Date(s): November 14, 2000; October 9, 2001; April 9, 2002 Formerly:

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5.15

ADMINISTRATION OF MEDICATION DURING SCHOOL HOURS

POLICY:

- (1) Administration of Prescription Medication –
 - (a) Each school principal shall designate a staff member(s) to administer prescribed medications. The staff member(s) shall be trained annually by the County Public Health Department.
 - (b) Administration of prescription medications during school hours is discouraged unless a physician determines that a student's health needs require medication during school hours. This rule, the Standard Operating Procedures Manual, and the Code of Student Conduct shall set forth provisions for administering prescription medications.
 - (c) Instructions on using a prescription shall be provided by a physician or described on the medication container provided by the physician or pharmacist.
 - (d) All prescription medications shall be delivered to the office/clinic with the following information provided:
 1. Name and purpose of medication;
 2. Time the medication is to be given;
 3. Specific instructions on the administration of the medication;
 4. Approximate duration of medication; and,
 5. A note signed by the student's parent(s) or legal guardian to grant permission for administering the prescription medication.

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- (e) First dosage of any new medication shall not be administered during school hours because of the possibility of an allergic reaction.
 - (f) Prescription medication which is kept at school shall be stored in a secure place under lock and key with the student's name attached. Only authorized staff who administer said medication shall have access to it.
 - (g) A record shall be maintained on each student who receives a prescription medication during school hours, including the time each dose of prescription medication was administered. These records shall be made available daily to the principal and the county health nurse.
- (2) Administration of Non-prescription Medication –
- (a) Each school principal shall designate a staff member(s) to administer non-prescribed medications pursuant to instructions in the Standard Operating Procedures Manual. The staff member(s) shall be trained annually by the County Public Health Department.
 - (b) Administration of non-prescription medications during school hours is discouraged unless a physician determines that a student's health needs require medication during school hours. This rule, the Standard Operating Procedures Manual, and the Code of Student Conduct shall set forth provisions for administering non-prescription medication.
 - (c) Instructions on using non-prescription medication shall be provided by the student's parent(s) or legal guardian.
 - (d) All non-prescription medications shall be delivered to the office/clinic with the following information provided:
 - 1. Name and purpose of a non-prescription medication;
 - 2. Time or condition under which the non-prescription medication is to be given;
 - 3. Approximate duration of the non-prescription medication;and,

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4. A note signed by the student's or legal guardian to grant permission for administering non-prescription medication.
 - (e) First dosage of any new medication shall not be administered during school hours because of the possibility of an allergic reaction.
 - (f) Non-prescription medication which is kept at school shall be stored in a secure place under lock and key with the student's name attached. Only authorized staff who administer said medication shall have access to it.
 - (g) A record shall be maintained on each student who receives medication during school hours, including the time each dose of non-prescription medication was administered. These records shall be made available daily to the principal and the county health nurse.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 228.093; 232.46, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): Formerly:

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5.16

EYE PROTECTION DEVICES

POLICY:

The principal shall inform all teachers concerned with instruction in courses specified in Section 232.45, Florida Statutes, of the requirements relating to the wearing of eye protection devices. The principal shall direct such teachers to continuously follow provisions of Florida Statutes without exceptions.

- (1) The School Board shall provide protective devices for School Board employees, students, and visitors.
- (2) The student shall be required to wear the eye protection device as directed by the teacher when engaged in activities listed under the Eye Protection Device Law. The student's failure or refusal to wear the device shall be cause for his/her suspension or dismissal from the course.
- (3) Any teacher who fails to carry out the provisions of this rule shall be charged with willful neglect of duty and shall be reported to the Superintendent or designee for such action as deemed appropriate.

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 1001.43; 1006.063; 1006.07, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.17

STUDENT INJURIES AND ILLNESS

POLICY:

The following procedures shall be followed when a student is injured or becomes ill at school:

- (1) First aid shall be administered by the nearest person with first-aid training.
- (2) The student's parent(s) or legal guardian shall be notified immediately.
- (3) Upon the student entering the School Health Clinic, the incident will be reported on the School Board Student Accident Log. This Log is property of the School Board and separate from student confidential health records.
- (4) The family physician shall be notified and his/her instructions followed if the parent(s) or legal guardian, or a responsible adult member of the family cannot be reached.
- (5) A physician who has agreed to handle school emergencies shall be called if the parent(s) or legal guardian, adult member of the family, or the family physician cannot be reached.
- (6) A student shall be taken to the emergency room of the nearest hospital when a life-threatening situation occurs. Discretion shall be used in moving a critically injured student without medical advice.
- (7) A serious injury to a student shall be reported immediately to the principal who shall make a prompt report by telephone to the Superintendent or designee.
- (8) An accident report shall be filed when an injury occurs, including a detailed description of the accident and a list of witnesses.
- (9) An insurance report shall be prepared if an injury is covered by insurance.

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5.17 (Continued)

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6); 230.23005(7); 230.33(8), F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 9, 2001; April 8, 2003 Formerly:
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5.18

LEGAL NAME OF STUDENT

POLICY:

When a parent, legal guardian or any other person seeks to enroll a student under a name other than the legal name, or seeks to change the name of a student already enrolled, the parent or other person shall be informed that the name of the student as recorded on the birth certificate or other supporting evidence, as provided by law, will be used on all official records until such time as a final court order verifying a legal change is received.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 232.03, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): Formerly:

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5.19*

STUDENT RECORDS

POLICY:

School Board Rules and procedures for maintaining student records shall be consistent with Florida Statutes, State Board of Education rules, and Federal laws relating to “Family Educational and Privacy Rights” and “Privacy Rights of Parents and Students.” The Superintendent shall be responsible for interpreting this rule and the school principal shall be responsible for controlling and supervising student records, following all rules on student records, and interpreting rules on student records to the school staff, students, and the community.

- (1) Procedures on student records shall be approved by the School Board and contained in the Student Educational Records Manual. Included shall be provisions of the No child Left Behind Act requirements relating to the surveying of students, the collecting of information from students for marketing purposes, and certain non-emergency medical examinations.
- (2) Reporting of student data base information shall comply with these safeguards.
 - (a) Data reported to the Florida Department of Education shall not disclose a student’s name or identity unless required by Florida Statutes;
 - (b) Data shall not be stored in a single file or released in such a manner that a complete student profile can be reported unless specified by Florida Statutes; and,
 - (c) Data shall be protected from unauthorized use at all times.

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5.19* (Continued)

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 20.U.S.C. & 1232H (34CFR PT. 98); 119.07(1); 12001.43; 1001.52;
1002.22; 1003.25, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.20

DIRECTORY INFORMATION

POLICY:

Students' parent(s) or legal guardian shall be notified annually in the Code of Student Conduct that the School Board may release "directory information" to the general public.

- (1) Directory information includes the following data about a student:
 - (a) Name;
 - (b) Address;
 - (c) Telephone number, if listed;
 - (d) Participation in officially recognized activities and sports;
 - (e) Weight and height, if an athletic team member;
 - (f) Name of the most recent previous school or program attended;
 - (g) Dates of attendance at schools in the District and degrees and honors received; and,
 - (h) Date and place of birth.
- (2) Information described in subsections (1)(a), (d), (e), (f), and (g) herein may be published routinely by the School Board in conjunction with press releases about school activities, honor roll announcements, athletic events, and other school-related activities.
- (3) Directory information requested in writing by agencies identified in Florida Statutes, may be released subsequent to written notification to the student's parent(s) or legal guardian or a student who is eighteen (18) years or older. The written notification to the student or the student's parent(s) or legal guardian shall be by certified mail receipt and shall be addressed to the most current address on file at the school or District office.

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- (4) Directory information shall not be published when the student's parent(s) or legal guardian submits written notification to the principal within thirty (30) days of distribution of the Code of Student Conduct. Failure to advise the student's principal shall be deemed a waiver of any right to preclude release of such directory information pursuant to Florida Statutes or federal laws.

STATUTORY AUTHORITY: 1001.41; 1001.42, F.S.

LAWS IMPLEMENTED: 1001.43; 1002.22, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.21

PROHIBITION OF SEXUAL HARASSMENT BY STUDENTS

POLICY:

The School Board desires to maintain an academic environment in which all students are treated with respect and dignity. A vital element of this atmosphere is the Board's commitment to equal opportunities and the eradication of discriminatory practices including sexual harassment. Sexual harassment is specifically prohibited by state and federal law and instances of harassment may result in both civil and criminal liability on the part of the individual harasser as well as the School Board. Sexual harassment's destructive impact wastes human potential, demoralizes students, and perpetuates the tendency to further unacceptable behavior. For these reasons, the School Board forbids harassment against any student on the basis of sex. The Board will not tolerate sexual harassment activity by any of its students.

- (1) Definition. Sexual harassment consists of unwelcome sexual advances, requests for sexual favors, and other inappropriate verbal or physical conduct of a sexual nature, wherever such harassment occurs on school property or at a school-sponsored event, that is aimed at coercing an unwilling person into a sexual relationship whether or not it involves physical contact; or that substantially interferes with a student's academic performance, or creates an intimidating, hostile, or offensive school environment.

Examples of sexual harassment may include but are not limited to the following:

- (a) Verbal harassment or abuse of a sexual nature;
- (b) Subtle pressure for sexual activity;
- (c) Repeated remarks to a person with sexual or demeaning implications (e.g., a person's body, clothes or sexual activity);
- (d) Unwelcome or inappropriate physical contact such as patting, pinching, or unnecessary touching;

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- (e) Suggesting or demanding sexual involvement accompanied by implied or explicit threats;
- (f) Display of sexually suggestive objects, pictures, or written materials.

Sexual harassment does not refer to occasional compliments or welcomed interactions of a socially acceptable nature.

- (2) Specific Prohibition. It is sexual harassment for a student to subject another student or a school employee to any unwelcome conduct of a sexual nature on school property or at a school-sponsored event. Students who engage in such conduct shall be subject to penalties as described herein.
- (3) Procedures. Any student who alleges sexual harassment by another student should complain to the building principal, assistant principal(s), guidance counselors or district equity coordinator. Filing of a complaint or otherwise reporting sexual harassment will not affect the student's status, extracurricular activities, grade or any other assignments. The complaint should: be in writing, state the act or acts, state the date(s), state the names of witnesses, and be signed by the complainant. Throughout the grievance process, the complainant, the accused and others involved in the investigation are guaranteed confidentiality and protection from retaliation.

The right to confidentiality, both of the complainant and of the accused, will be respected, consistent with the Board's legal obligations and with the necessity to investigate allegations of misconduct and take corrective action when this conduct has occurred.

In determining whether alleged conduct constitutes sexual harassment, the totality of the circumstances, nature of the conduct, and the context in which the alleged conduct occurred will be investigated. The Superintendent or designee has the responsibility of investigating and resolving complaints of sexual harassment.

- (4) Penalties. A substantiated charge against a student shall subject that student to disciplinary action consistent with the Code of Student Conduct.

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STATUTORY AUTHORITY: 230.22(2); 230.23(17), F.S.

LAWS IMPLEMENTED: 228.2001; 230.23005(1), F.S.

STATE BOARD OF EDUCATION RULES: 6A-19.001 et. seq.

History:

Adopted: January 14, 1999 Revision Date(s): October 9, 2001; April 9, 2002 Formerly:
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5.22

TEACHER REMOVAL OF STUDENTS FROM CLASSROOM

POLICY:

- (1) Appropriate action will be taken to remove or to make special provisions for a disruptive student. Disruptive behavior will include: assault on staff or students, threat(s) or violence, disrespect, willful disregard of a teacher's directions, malicious vandalism, possession of weapons of any type, continuing use of profane language or obscene gestures, and instigation of violence or mass disobedience to legitimate directions.
- (2) Each school principal will develop an individual school plan of action for teacher removal of students from the classroom. Each school plan will confirm to Florida statute and law.

STATUTORY AUTHORITY: 230.23, F.S.

LAWS IMPLEMENTED: 232.271; 232.272, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 9, 2001 Formerly:

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5.23*

REPORT CARDS

POLICY:

Student report card policies, and procedures as stated in the Dixie School District Pupil Progression Plan are incorporated by reference as part of the rules of the Dixie County School Board.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 232.2452, F.S.

History:

Adopted: January 14, 1999 Revision Date(s): Formerly:

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5.24

STUDENT RIGHTS AND RESPONSIBILITIES AND CODE OF STUDENT CONDUCT

POLICY:

The Board shall annually approve any changes in the “Code(s) of Student Conduct.” Said Codes shall have full force of Board Policy as part of reference hereto.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.22(2), F.S.

History:

Adopted: January 14, 1999 Revision Date(s): Formerly:

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5.25

PERSON STANDING IN LOCO PARENTIS TO PUPIL

POLICY:

In any case where a pupil under 18 years of age is not residing with his/her parents, the parents of the pupil must designate, in writing, to the principal of the school the person standing in loco parentis to the pupil.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6), F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.26

CORPORAL PUNISHMENT

POLICY:

The principal or his designee shall give his approval before corporal punishment is administered. Approval may be given through a general delegation of authority to staff members.

- (1) Corporal punishment shall be inflicted only by the principal or by a member of the administrative or instructional staff in the presence of another adult employee of the school.
- (2) In no case shall such punishment be unduly severe or degrading in its nature.
- (3) Any employee who has administered corporal punishment shall upon request, provide the student's parent or guardian with a written explanation of the reason for the punishment and the name of the adult present.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 231.085; 232.27, F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.27

PUPIL SUSPENSION

POLICY:

Based on, but limited to the conditions set forth in the "Code(s) of Student Conduct," the principal or his designee may suspend a pupil from school; provided, that such suspension with the reasons therefore shall be reported within 24 hours, in writing, to the parents or guardian, and to the Superintendent; provided further, that no suspension shall be for more than ten (10) days and that no suspension be made an expulsion unless so ordered by the School Board in a resolution adopted and spread on its minutes.

- (1) The principal or his designee may suspend a pupil transported to and from school at public expense from riding the school bus for a period of ten (10) days; provided that written notice is given within 24 hours to the parent(s) or guardian, and to the Superintendent.
- (2) The following information shall be included in the written notice of suspension to the parent(s) or guardian, and to the Superintendent.
 - (a) The nature of the offense.
 - (b) The date of the offense and beginning date of the suspension and the date on which the pupil may return to school.
 - (c) Any conditions involving suspension, such as reduction of the suspension following a conference and assurance from the pupil of a change in attitude.
- (3) All suspension notices to the parent(s) or guardian shall be delivered either in person, by a staff member, or sent by mail.

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- (4) Whenever possible, an informal hearing shall be afforded the student prior to the effective date of the suspension. Where conditions do not judiciously allow a delay in the suspension, the parent or legal guardian and the student should be offered a conference at the earliest possible time following the effective date of the suspension. Whenever possible, after hearing a student's explanation of his conduct, the principal shall explain to the student his reasons for the suspension and the conditions thereof.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6); 231.085; 232.25; 232.26, F.S.

History:

Adopted: Revision Date(s): August, 1989; July 1, 1996; January 14, 1999 Formerly:

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5.28

GRADE REDUCTION AS PUNISHMENT

POLICY:

A pupil's academic grade shall not be lowered as a disciplinary measure; however, this shall not be interpreted to mean that unexcused absence or absence resulting from suspension.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6)©, F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.29

SERIOUS BREACH OF CONDUCT

POLICY:

A serious breach of conduct is any action that endangers the health, safety, or educational potential of other students or school employees. A student suspended for a serious breach of conduct will be given oral and/or written notice of the charges against him/her and, if he denies the charges, he/she will be given an explanation of the evidence against him/her and the opportunity for him to present his/her side of the story.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 236.26(1)(b), F.S.

History:

Adopted: February , 1989 Revision Date(s): January 14, 1999 Formerly:

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5.30

SUSPECTED USE OF DRUGS, SEARCH AND SEIZURE

POLICY:

All school personnel shall report to the principal or the principal's designee any suspected unlawful use, possession, or sale of any controlled substance, counterfeit controlled substance, alcoholic beverage, or any substance uses and/or intended to be used as to alter the physical, mental or emotional behavior.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 232.277, F.S.

History:

Adopted: October 2, 1984 Revision Date(s): August, 1992; July 1, 1996; January 14, 1999 Formerly:

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5.31

STUDENTS CHARGED WITH A FELONY

POLICY:

The principal has the authority to suspend or transfer a student who is formally charged with a felony for an incident which allegedly occurred on other than public school property if the incident is shown to have an adverse impact on the educational program discipline, or welfare in the school in which the student is enrolled.

- (1) If the student charged with the felony is recommended for suspension, the student is to be suspended from all classes of instruction until the determination of guilt or innocence, or the dismissal of charges is made by a court of competent jurisdiction.
- (2) If the student is adjudicated guilty of the felony, the School Board shall expel the student.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 232.26(2), F.S.

History:

Adopted: January 14, 1999 Revision Date(s): October 7, 2003 Formerly:

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5.32

DISCIPLINE OF EXCEPTIONAL STUDENTS

POLICY:

Any disciplinary action taken against an exceptional education student shall be in keeping with State Board Rules and the district's procedures as outlined in the "Dixie County District Procedures for Exceptional Student Education Programs," herein referenced as part of these rules.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 6A-6.0331; 6A-6.03311, SBER

History:

Adopted: July 1, 1989 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:
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5.33

CONDUCT AT OFF CAMPUS SCHOOL FUNCTIONS

POLICY:

- (1) All school functions, whether at or away from school, have equal standing and the usual rules of behavior or conduct shall apply with equal force at school while in transit, or at the location of the function.
- (2) The usual rules of behavior shall apply to any visiting student.
- (3) The duly authorized sponsors shall be responsible for enforcing the rules of proper conduct.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6); 232.25, F.S.

History:

Adopted: Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.34

RESPONSIBILITY OF STUDENTS WHILE ON SCHOOL BUSES

POLICY:

Each student who is eligible to be transported is entitled to free transportation only so long as he abides by the rules of safety and behavior necessary for the operation of the system. Serious infraction of these rules may cause him to lose this privilege. It is the responsibility of the parents to see that the pupil abides by rules or to provide his own transportation. Suspension from a school bus does not affect the requirements of attendance law and rules. Any student transported at public expense shall abide by the rules stated in the Code of Student Conduct and such rules as are posted on the bus. Bus drivers will review with students at the beginning of each semester the rules for conduct on the bus.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6); 230.23(8), F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.35

CLUB INITIATION CEREMONY

POLICY:

Any club or organization of a school which engages in a initiation ceremony of its members shall prepare and submit its programs of initiation exercise to the faculty sponsor of the club or organization for review and approval by the principal of the school.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6), F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.36

EXCUSING A STUDENT TO PARTICIPATE IN A NON-SCHOOL ACTIVITY

POLICY:

A pupil shall not be excused from school to participate in a non-school activity except where a pupil is selected to participate in an activity which has a definite educational value to the school or to the pupil; provided that an exception may be made with the approval of the principal and the parent or guardian.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6), F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.37

CONTESTS

POLICY:

Contests or other activities involving participation by students or the granting of awards or prizes to pupils sponsored by agencies outside the schools, shall not be announced, promoted, or permitted with the schools unless approved by the principal.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 230.23(6), F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.38

ASSESSMENT OF FEES, TUITION AND OTHER CHARGES

POLICY:

- (1) Except in adult education courses where the fee is established by the Board, no school may charge a Florida student any fee as a condition of enrolling or participating in any school course, program, or activity which constitutes a part of the regular school program. However, in classes where basic projects are required, a student may be charged for materials he might wish to use in lieu of the supplied basic materials.
- (2) When, as a result of misuse or abuse by a student, school property is damaged or destroyed, the student or his parents shall be assessed a charge appropriate to cover the cost of repair or replacement.
- (3) Additional fees for adult education are established by the Board. Fees charged for the General Education Development Test, credit by examination, defensive driving course, vocational job supplemental courses, and others as prescribed by law.
- (4) Adult students enrolled in recreation and leisure time programs shall be assessed a fee which is equal to, but does not exceed, the cost of providing such programs. The total fee collected annually shall not exceed program costs.
- (5) The Adult Education Director will be responsible for collecting and accounting for fees.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 228.121; 228.051; 228.061, F.S.

History:

Adopted:	April 1, 1981
Revision Date(s):	July 1, 1996; January 14, 1999
Formerly:	

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5.39

MARRIED and/or PREGNANT STUDENTS

POLICY:

Students who become or have been married; unmarried students who are pregnant; and students who have previously had a child out of wedlock shall not be prohibited from attending school. These students shall be entitled to the same educational instruction or its equivalent as other students, but may be offered a special class or program better suited to their special needs.

STATUTORY AUTHORITY: 230.22(2), F.S.

LAWS IMPLEMENTED: 232.01, F.S.

History:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999 Formerly:

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5.40

STUDENT HEALTH AND FITNESS

POLICY:

A program of student health and fitness shall be implemented in all elementary, middle and secondary schools:

- (1) The program will implement health and fitness, including physical fitness, standards in accordance with Florida Sunshine State Standards as school(s) facilities allow.
- (2) Each school shall make available to parents information on student health and fitness.
- (3) All students in secondary and middle schools shall be required to wear appropriate dress provided that adequate dressing facilities are available. In a case where the parent or guardian files an objection based on religious reasons, the student shall be permitted to wear some other type of appropriate dress.
- (4) Appropriate dress and footwear shall be determined by the school administration.

STATUTORY AUTHORITY: 1001.41, F.S.

LAWS IMPLEMENTED: 1006.07, F.S.

HISTORY:

Adopted: April 1, 1981 Revision Date(s): July 1, 1996; January 14, 1999; February 8, 2005 Formerly:
