

Ruth Rains Middle School

Student Handbook

2018 – 2019

Christie McElroy, Principal
Wendy Harden, Guidance Counselor
Jamie Martin, Assistant Principal

Ruth Rains Middle School
981 SE 351 Hwy
Cross City, FL 32628

Ruth Rains Middle School Numbers

Front Office	498-1346 Fax 498-1283
Guidance Office	498-1346
Health Room	498-1290
Cafeteria	498-1379
Bus Routes/Problems	498-6152 or 498-6153

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August 2018

Administrative Message

Dear Parents and Guardians:

Ruth Rains Middle School will provide a safe environment for students to learn and grow into responsible and productive students and citizens. This handbook will inform students and parents/guardians of Ruth Rains Middle School's policies, procedures, and practices for the 2018-2019 school year. We believe the choices students make today greatly impact who they will be tomorrow.

Together, with a spirit of cooperation, we can help our students achieve great things. The faculty and administration will work with you in furthering your child's education. Ruth Rains Middle School sets high expectations of excellence on our campus both socially and academically. We are excited to work with our students and parents to help them understand their roles and responsibilities.

This document provides information on how to be a good student and what parents and students can expect of our teachers and staff. We believe we must work together to achieve excellence. Our school will do our part in providing quality education for all students utilizing every resource possible as we are committed to the education of the total child.

Title 1 is committed to providing every student with the highest quality education programs. Your child attends a school which receives Title 1 funds to assist students in meeting state achievement standards. Title 1 also provides the following: Two Teachers, Two Paraprofessionals, and Professional Development for RRMS.

We trust that as you become further acquainted with Ruth Rains Middle School, you will learn to respect its ideals and take pride in calling it your school. We look forward to working with you during this school year!

Sincerely,

Christie McElroy
Principal

“Together we can.”

School-Parent-Student Compact

Ruth Rains Middle School and its staff members, students and parents, in an effort to improve student achievement and foster parental involvement, agree to the following:

School Responsibilities

Ruth Rains Middle School will:

- 1) Maintain an effective school climate.
- 2) Provide parents and students with frequent reports on their children's academic status.
- 3) Provide parents opportunities for ongoing communication between you and teachers throughout the year.
- 4) Encourage parental participation in school activities.

Classroom Teacher Responsibilities

We as classroom teachers will support our student's learning in the following ways:

- 1) Providing a safe and supportive learning environment.
- 2) Teaching classes with an interesting and challenging curriculum that promotes student achievement.
- 3) Setting high expectations to help every student be successful in meeting the Florida State Standards (FSS).
- 4) Motivating students to be the best they can be.

Parent/Guardian Responsibilities

We, as parents/guardians, will support our children's learning in the following ways:

- 1) Ensuring my child attends school regularly and on time.
- 2) Regularly monitoring my child's progress in school.
- 3) Attending parent-teacher conferences.
- 4) Communicating the learning needs of my child to school personnel.
- 5) Communicating the importance of education and learning to my child.
- 6) Respecting the school, staff, students and families.

Student Responsibilities

We, as students, will share the responsibility to improve our academic achievement by:

- 1) Coming to school exhibiting a positive attitude about learning.
- 2) Coming to class prepared and on time.
- 3) Knowing and following school and class rules.
- 4) Completing all assignments.
- 6) Seeking extra help from teachers whenever we are having difficulties in a class.
- 7) Reading at least 30 minutes every day outside of school time
- 8) Respecting the school, staff and classmates.

Signature of Principal

Date

Signature of School Representative

Date

Signature of Parent/Guardian

Date

Signature of Student

Date

IMPORTANT INFORMATION

1. **ABSENCE** – An Excused absence is defined as medical with written verification, Religious Holiday as verification by a religious official, death in the immediate family with a printed funeral announcement, or a school sponsored activity. Notes for **Excused** absences must specify date(s) and are due within three (3) days of the student’s return to school. Any absence not covered by a note within (3) days will be and will remain **Unexcused**. Parents will be contacted by automated telephone service.
2. **CURRICULUM** – We provide Language Arts, Mathematics, Science, Social Studies/History, Civics, Reading, and a required career education course which are supplemented with Agriculture, Health, Band, and Physical Education. Students determined to be in the bottom quartile based on data will be placed in intensive math and/or reading. This remediation will be in place of Physical Education, band or Enrichment class. RTI classes have been implemented.
3. **EXTRACURRICULAR ACTIVITIES** – Our students are encouraged to participate in school clubs, sporting events and social activities. 6th, 7th and 8th grade students will be able to try out for Athletic Teams and all school rules apply to these activities.
4. **FOOD** - Lunches brought to school should remain packed in their lunch box/container until the student is in their cafeteria seat. **Gum/Candy is not permitted on campus.**
5. **HEALTH CLINIC** – The Dixie County School System has a comprehensive health program that includes the following for Sixth grade: height/weight screening and dental screening. Seventh grade: vision, hearing, dental and scoliosis screening. Head Lice screenings for all grades at beginning of school year as time permits. One school health technician works full time offering services such as: first aid administration, issuance of doctor ordered medication, and evaluation and referral of emergency situations. Maintenance of mandated health records such as: immunizations and physical exams are done by health program. A medical team consisting of a medical doctor/physician’s assistant/or an advanced nurse practitioner/LPN who are employed by the Dixie County Health Department evaluates and treats students one to three days per week for one-two hours in the school clinic free of charge. The students must have a notarized parental consent form in order to be seen by the medical team. Age appropriate health education programs will be provided to various grade levels such as: alcohol/drug prevention; violence/ suicide prevention & AIDS prevention; healthy habits & Asthma health education program; Eighth grade-sexually transmitted disease prevention program; Seventh grade-Postponing sexual involvement program. Objectives of the postponing sexual involvement class are: State where they can go for information and advice regarding sexual matters, identify the risks associated with experimenting with sexual involvement, identify examples of pressures in our society that influence young people’s sexual behavior, state that individuals have the right to say “no” when they are asked to do something they do not wish to do, state or write down assertive responses which say “no” to pressures to experiment sexually, use assertive responses which say “no” to pressures toward sexual experimentation. If you have any questions concerning the Health program call 498-1290 (school clinic/Michelle Crawford, R.N. School Health Coordinator). **ALL prescription drugs** are to be kept and dispensed in the Health Clinic.
6. **LOCKERS** – Hall and P.E. lockers are available to students, School locks must be used, and the lost lock replacement fee is \$5.00. Students are responsible for their own possessions. Locks and lockers are the property of Dixie District Schools and are subject to be searched by school authorities at any time.
7. **LOST AND FOUND** – Found items are turned in to the custodians. At the end of the year items unclaimed are given to a charitable organization
8. **LUNCH PROGRAM** -- Due to Provision 6, breakfast and lunch are available to all students at no cost. Additional servings are available for purchase. Checks should be made payable to Ruth Rains Middle School. Students are provided thirty minutes for lunch each day.
9. **MAKING UP WORK** – *Your child is responsible for obtaining and completing make up work.*

Students are allowed two (2) school days for each excused absence to turn in missing assignments.

- 10. MEDIA CENTER** – The Media Center provides many forms of materials: books, periodicals, CD’s, videos, and videodisks. The Media Center is opened before and after school in addition to the regular school day. All checked out material is the responsibility of the student. The student must pay for lost books and materials.
- 11. MEDICAL (School) INSURANCE** – Optional Medical insurance is available at a nominal cost. To participate on an athletic team/extracurricular activities you must have proof of medical insurance.
- 12. MONEY AND VALUABLES** – Do not bring valuables or money to school (except for lunch or school supply money). **The school Administration/Staff is not responsible for lost or stolen valuables or money.**
- 13. PARENT – TEACHER CONFERENCES** – You may arrange a conference with your child’s teacher or leave your child’s teacher a message by calling the Guidance office at 498-1346.
- 14. PHYSICAL EDUCATION** – Students may have physical education and dressing out is required. The school needs to have on file any physical limitations and /or injury on a medical note. The P.E. teachers will issue P.E. lockers.
- 15. SCHOOL DANCES-** Dances will be held throughout the year. All school rules apply to dances. School personnel reserve the right to refuse admission to the dance to any student. Only RRMS students are to attend dances.
- 16. TELEPHONE USE-** The school phones are for business purposes only, however, they may be used for emergencies. Incoming calls for students are not permitted during school hours. Messages will be given to students at the end of the day. Students will not be allowed to use school phones to make long distance calls.
- 17. Cell Phones/ Wireless Communication Devices:**
1. Personal cell phones may be brought to school with the following conditions applying:
 - a. **Phones must not be utilized in any manner and are to be turned off and kept out of sight during school hours.**
 - b. If emergency calls to or from students are necessary, they should be placed through the school office and not to or from the student’s telephone.
 - c. Phones should be kept secure to prevent theft (vehicles, purses, backpacks, lockers, etc.) **The school is not responsible for lost or stolen phones.**
 2. Violation of these provisions shall result in the confiscation of the personal telephone and its return only to the parent or guardian and/or other disciplinary action.
 3. Use of cell phones for the purpose of cheating will result in disciplinary and academic consequences.
 4. Use of cell phones for inappropriate photographs, inappropriate internet use, or threats may result in disciplinary consequences including but not limited to suspension, expulsion, and / or possible criminal penalties.
 5. Using wireless communication device to commit any criminal act may result in disciplinary action and/or criminal penalties.

Cell phone violations will result in suspension of device and multiple offenses will be dealt with through progressive consequences. The following is an example of progressive practices for RRMS cell phone (electronic device) violations:

1st OFFENSE- Cell phone (electronic device) confiscated and given to front office for parent/guardian pick up.

2nd OFFENSE- Cell phone (electronic device) confiscated, up to 2 week cell phone suspension.

3rd OFFENSE- Cell phone (electronic device) confiscated, up to 9 week cell phone suspension.

4th OFFENSE- Cell phone (electronic device) confiscated, up to the remaining current school year cell phone suspension.

- **RRMS cell phone suspension consists of, but not limited to, student checking in cell phone (electronic device) with a designated member of front office staff in the morning and checking device out at the end of school day.**

18. LEAVING SCHOOL EARLY – Students must be signed out in the front office. Students will not be released from school without authorization from a parent/guardian by a phone call or a signed note. Students are not permitted to remain on campus after being checked out from school.

19. Student Pick up/Drop off –The designated student drop off/pickup site is located at the main front entrance of the school.

20. CLASSROOM BEHAVIOR – *Students are expected to exhibit a respectful attitude toward their teachers both in the classroom and on campus. Foul or abusive language used by students against school employees will be cause for possible suspension. Negative behavior in the classroom which interferes with the educational rights of others will be first handled by the classroom teacher. Disrespect to any school employee will not be tolerated.*

21. DRESS CODE – We take pride in the appearance of our students. Students’ mode of dress and grooming in the school shall meet standards of decency, modesty, personal hygiene, and safety, and be conducive to maintenance of a proper educational environment. Accordingly, extreme hair styles and make-up, excessively revealing clothes, and costumes or accessories which tend to distract fellow students in the pursuit of their educational activities or disrupt the normal activities of the school will be prohibited. State statutes prohibit a student, while on the grounds of a public school during the regular school day, from wearing clothing that exposes underwear or body parts in an indecent or vulgar manner or that disrupts the orderly learning environment. Appropriate attire is set by the administration of Ruth Rains Middle School and includes, but is not limited by the following:

- 1.) Dresses, skirts, skorts and shorts are to be appropriate length, beyond the fingertips when arms are extended downward. 2.) Headgear is prohibited during school hours. 3.) Shoes must be worn at all times. 4.) Any tops or shirts must have a 3” shoulder seam.
- 5.) Pants or shorts which are obviously too large or too small for the child and which tend to hang below the waist are prohibited. At no time should a student’s mode of dress expose their underwear. If a belt is needed it should be worn.
- 6.) Clothing and accessories such as backpacks, patches, jewelry, notebooks, etc. must not display alcohol, tobacco, illegal drugs, racial/ethnic slurs, vulgar or sexually suggestive language or images.
- 7.) Shirts, blouses and dresses must not be too tight or low cut completely covering the front, abdomen & back; shirts and tops must go to the waistband of pants, shorts, skirts and skorts with no midriff visible.
- 8.) Prohibited items: 1) Unsafe Chains 2) sunglasses 3) sleepwear, eg. pjs, blankets, slippers 4) skin-tight outer materials such as spandex 5) bandanas 6) skull caps
Any other apparel/clothing, which the principal/or designee determines to be unacceptable, will not be worn to school. Students may receive disciplinary action for failure to abide by the school dress code.
- 9.) Markings on visible skin are prohibited. Violations of this policy will result in the student being sent to Internal Suspension until such time as student is appropriately attired.

22. BODY PIERCINGS – In the interest of safety for our students, no student shall wear any earrings or other jewelry that pierces the skin and is visible outside of the clothing of the student with the exception of earrings located in the ear.

23. **BUS INFORMATION** – 1. All students are to stay behind the red line until the bus driver is ready for the students to load the bus. 2. Any student riding a bus other than their regularly scheduled bus **must** turn in the note by lunchtime.
24. **TARDY TO SCHOOL** – On those occasions when your child arrives late to school, by any method other than district provided transportation, an unexcused tardy will be given.
25. **TARDIES** - A tardy is defined as a student not being in his/her assigned seat when the tardy bell has sounded. A student will be written on a discipline referral on the third tardy to a class. Tardies start over at the beginning of each semester.
26. **VISITING THE CAMPUS OR THE CLASSROOM**– We welcome parents and visitors to our campus. **HOWEVER**, we do not allow visits to the classroom during school hours without prior approval from administration. All visitors (including parents) must check in at the office and obtain a badge before proceeding to student areas. Anyone on campus without a badge will be considered trespassing. Visits by students from other schools are not permitted.
27. **TEXTBOOKS** - Textbooks and other instructional materials are on loan to the students. Students who do not return textbooks must pay for the books before they are assigned a replacement. A student who has not returned or paid for a book will not be issued a book the following year. Money will be refunded for all books that have been paid for and returned.
28. **WITHDRAWAL** – As soon as you become aware that you will be withdrawing from school, parents must notify the office and complete a withdrawal form. All books and materials belonging to the school must be returned before withdrawing.
29. **CAFETERIA BEHAVIOR** – The cafeteria is designed to encourage good restaurant behavior. Know that “Breaking-in” and holding places in line is not permitted. Each student is responsible for cleaning up the area they are eating in, before dismissal. Students are to have a low toned conversation at their table. There will be no throwing food and no food or drinks taken out of the cafeteria. Lunches are 30 minutes.
30. **CAMPUS BEHAVIOR** – There will be no running on campus or in any building, **walk only!** No skateboards or roller blades allowed on campus anytime. **Students are expected to use sidewalks outside and remain off the grass.**
31. **BULLYING** – RRMS takes a proactive approach in the prevention of bullying. Students are to immediately report any instance of bullying. Bullying complaint forms are available in the Front Office as well as in the Guidance Office. After investigating the report, disciplinary action may be taken.
32. **INTERNET POLICY** – Unless otherwise requested by parent/guardians, students will have access to the Internet with teacher approval. Any misuse of Internet will be dealt with by Administration.

33. GRADE POINT AVERAGE – (G.P.A.) To participate in extracurricular activities (sports, FFA, etc.) students must have a 2.0 G.P.A. The G.P.A. is calculated each semester.

A=4 points

B=3 points

C=2 points

D=1 point

F= 0 points

*add up seven grades
equivalents and then
divide by seven. This is the
G.P.A.

RRMS GRADING SCALE*

A	90-100
B	80-89
C	70-
D	60-69
F	0-59

34. High School Credit – High school credit may be given to those students who pass any high school course in the eighth grade. ALL HIGH SCHOOL POLICIES AND GUIDELINES APPLY TO THIS COURSE. A

student with six (6) or more absences and a passing grade in any class during any nine week grading period will receive a grade of 59 for that class until a successful appeal is made.

35. Grading Period - Report cards are issued each 9 weeks. Every 4 ½ weeks, progress reports are completed for students to take home. Planners may be used for weekly progress reports.

36. Electives – RRMS offers Band class for those students interested. This class is taken in place of the PE. Students in Band will remain in the Band Class for the entire year.

37. All Family Educational Rights and Privacy Act (FERPA) will be enforced and followed.

38. No all-terrain or motorized vehicles of any kind driven by RRMS students are permitted

Fun Things to Do at RRMS

Part of the Program at RRMS is to provide activities for students outside the regular classroom. The activities are sponsored and supported by the faculty.

Competitive Sports – The 6 RRMS Competitive Team sports are Volleyball, Football, Girls/Boys Basketball, Softball and Baseball. And students must adhere to the RRMS Athletic policies.

Cheerleaders – 7th and 8th grade girls may participate and will cheer at Home Football games **only**.

Intramurals – This program is for students to compete either individually or on a team. Some of the intramural activities are: Volleyball, Soccer, Softball, Basketball, Artillery ball and Track & Field. This is conducted through the Physical Education classes.

Drama Club – This club is for students to participate in drama activities including a school play production. They meet after school.

Jr. Beta Club – This is a scholastic/service club. Jr. Beta Club does several service projects during the year. Some of the projects are: Thanksgiving baskets, visits to the nursing home and participation in teacher appreciation week. They meet after school.

FFA – This is a club, which belongs to the State FFA and competes in district level. RRMS FFA has one of the largest memberships in the state. They meet after school.

SWAT Club– Students Working Against Tobacco.

Principal's List – Each nine weeks students who have straight “A’s” or 5 “A’s” and 2 “B’s”, **No** discipline referrals and **3 or less** unexcused absences in all classes are rewarded by being placed on the schools Principal’s List.

No Discipline Rewards – Each nine weeks students who have not had **any** discipline referrals will have their names put in a drawing and are eligible for a prize.

History Fair/Science Fair – Projects are displayed in the library after being completed in History or Science classes where awards are presented for Best of Fair, Reserve Best of Fair and three winners in each grade level.

Yearbook – RRMS will publish its own yearbook. They will be on sale early in the year and will be distributed at the end of the 2017-18 school year.

Accelerated Reader - Anyone earning 120 points for the year will be rewarded with a field trip.

100% Club – Each 9 weeks students with 100% of their work completed in all classes and have a “C” average in each class with 3 or less unexcused absences in all classes and no disciplinary referrals are treated to lunch at a local restaurant.

PROGRESS REPORTS OUT:*

Wednesday, September 12, 2018
Thursday, November 15, 2018
Monday, February 11, 2019
Thursday, April 25, 2019

REPORT CARDS OUT:*

Friday, October 19, 2018
Friday, January 11, 2019
Friday, March 29, 2019
Tuesday, June 4, 2019

END OF 9 WEEKS:*

1st-9 Weeks-October 11, 2018
2nd-9 Weeks-December 20, 2018
3rd-9 Weeks-March 13, 2019
4th-9 Weeks-May 28, 2019

2018-2019 DIXIE DISTRICT SCHOOL CALENDAR

August 3 rd	First Day for Teachers
August 7 th	Open House for RRMS, 3:00-6:00
August 7 th	Open House for DCHS, 4:30-7:00
August 8 th	Open House for AES, 1:00-6:00
August 8 th	Open House for OTES, 3:00-6:00
August 10 th	First Day for Students (Early Release)
September 3 rd	Labor Day
September 12 th	Progress Reports
September 20 th	Early Release
September 21 st	DCHS Homecoming
October 11 TH	End of 1 st Nine Weeks
October 19 th	Report Cards- Home
October 25 th	Parent/Teacher Conference- After School
October 26 th	No School (Teacher Workday)
November 15 th	Progress Reports
November 19 th - 23 rd	School Closed
December 21 st	End of 2 nd Nine Weeks
December 24 th - 31 st	School Closed
December 25 th	Christmas Day
January 1 st	New Year's Day
January 2 nd – 4 th	School Closed
January 7 th	Teachers Return
January 9 th	Student's Return
January 11 th	Report Cards- Home
January 21 st	M.L.King Jr. Day
February 11 th	Progress Reports
February 14 th	Parent/ Teacher Conference- After School
February 15 th	No School (Teacher Workday)
February 18 th	President's Day
March 15 th	End of 3 rd Nine Weeks
March 18 th - 22 nd	School Closed- Spring Break
March 29 th	Report Cards- Home
April 13 th	DCHS Prom
April 25 th	Progress Reports
May 24 th	DCHS Graduation
May 27 th	System Closed- Memorial Day
May 28 th	End of 4 th Nine Weeks
May 28 th	Last Day for Students (Early Release)
May 29 th	Last Day for Teachers
June 4 th	Report Cards- Home



Ruth Rains Middle School

Regular Bell Schedule 2018-19

Schedule 1

8:04-8:54 1st Period
8:58-9:48 2nd Period
9:52-10:42 3rd Period
10:45-11:35 4th Period
11:37-12:07 First Lunch
12:09-12:59 5th Period
1:02-1:52 6th Period
1:55-2:45 7th Period

Schedule 2

8:04-8:54 1st Period
8:58-9:48 2nd Period
9:52-10:42 3rd Period
10:45-11-35 4th Period
11:38-12:28 5th Period
12:09-12:59 Second Lunch
1:02-1:52 6th Period
1:55-2:45 7th Period

Dismissal Bell @ 2:45

Early Release Schedule

Schedule 1

8:04-8:35 1st Period
8:39-9:09 2nd Period
9:13-9:43 3rd Period
9:47-10:17 4th Period
10:17-10:47 First Lunch
10:51-11:21 5th Period
11:25-11:55 6th Period
11:59-12:35 7th Period

Schedule 1

8:04-8:35 1st Period
8:39-9:09 2nd Period
9:13-9:43 3rd Period
9:47-10:17 4th Period
10:21-11:21 5th Period
10:51-11:21 Second Lunch
11:25-11:55 6th Period
11:59-12:35 7th Period

Dixie District Schools

STUDENT CODE of CONDUCT

GRADES 6– 8
Effective: August 2018

PURPOSE/INTENT OF THIS DOCUMENT

The primary purpose of education in Dixie County is to maintain, perpetuate and improve our American way of life. The School is the social agency through which this purpose is to be achieved. In order to maintain a “school climate” in which the children and youth of our country can live, learn and flourish, it is vitally necessary for all students to assume responsibility for their behavior while enrolled in the public schools in Dixie County.

Therefore, in order to aid students in making appropriate decisions governing their behavior, a code of conduct identifying the rules and procedures has been established. While these rules are not intended to be “all – inclusive” of all possible behavior, they do implement the philosophy of our system, and are illustrative of the types of behavior that are consistent with the proper maintenance and function of an effective program in our system.

This code of student conduct is to be applied and enforced in addition to other rules which may be in effect at any individual school with due respect for constitutional rights of every student. It should be pointed out that although parents and students have many rights guaranteed by state and federal laws and court decisions, these rights end when and where they begin to interfere with the rights of others. It must also be pointed out that this document does not outline all of the possibilities of misconduct, therefore students and parents need to realize that the school administration has the right to view other student’s behavior as unacceptable and deal with it accordingly.

Most importantly, students need to know that every right carries with it the responsibility to exercise that right wisely, and that failure to do so may result in loss of privileges. Essentially then, the responsibility for conduct is in the hands of each individual student, and when an action by a student is not in line with an accepted standard, specified consequences shall be applied as outlined in this document. The intent, then, of this document is to help provide an instrument, which shall sustain an atmosphere that will enable a student to achieve the goal of a basic education, thus allowing them to be competitive in the adult world.

I. GENERAL POLICIES (PK –12)

A. Due Process (PK-12)

Due Process is another name for fairness of process. Fairness of procedure is due process in the primary sense. Due process is a right guaranteed to all by the Fifth and Fourteenth Amendments of the Constitution.

Policies and procedures for discipline of a disabled student will be provided to the parent or guardian during the initial eligibility staffing.

Individuals must have proper notice and an opportunity to be heard, and the hearing conducted fairly. Students must be informed either orally or in writing, of the rules, which have been violated. The basic ingredients of due process procedures are as follows:

1. Individuals must have prior opportunity to know that their actions would be in violation of established rules and regulations.
2. Individuals must have the opportunity to know the specific charges or complaints being made against them.
3. Individuals must have notice of the charge or complaints being made against them.
4. Individuals must be given a fair and impartial hearing

B. Student Grievance Procedure (PK-12)

A grievance is defined as an alleged violation of the School Board of Dixie County policies on unlawful discrimination or harassment. The grievance process is available to all students and applicants for admission. Throughout the student grievance process the claimant, accused and all others involved in the investigation are guaranteed confidentiality and protection from retaliation. Such grievance may be filed in the following manner:

Step One - If an individual public school student believed that an action by the school, another student, or by a school representative has violated his/her rights under School Board policies, the student shall seek within sixty (60) days of the alleged occurrence a resolution through informal discussion with a teacher, guidance counselor, dean of students or assistant principal of the school who shall in turn mediate on the student's behalf with the individuals alleged to have committed the violation.

Step Two – If the resolution determined by the informal discussion does not resolve the issue to the satisfaction of the aggrieved student, that student will submit a written statement of the grievance to the school principal or the district Equity Coordinator within ten (10) school days after the informal discussion of the alleged occurrence. The statement shall include a

description of the specific rule/regulation allegedly violated, the date of the violation, the resolution sought and the signature of the student and parent or guardian.

Step Three – Within ten (10) school days of receipt of the written grievance, the principal or the district Equity Coordinator shall render a written response to the aggrieved student and parent or guardian, which shall uphold, modify, or deny the resolution sought.

Step Four – If the student is not satisfied with the response issued to step three, the student has within ten (10) school days of the response to submit in writing the alleged grievance to the District School Superintendent.

Step Five – Within ten (10) school days, the Superintendent shall issue a written response to the aggrieved student and parent or guardian. The decision of the Superintendent shall be final.

***For further information on all areas covered under the grievance umbrella, please refer to School Board Policy 2.16.**

C. Student Records (PK – 12)

Philosophical Basis:

A well-developed student record file contains information needed for making appropriate educational decisions for the student. Student records are to be treated confidentially and should contain information that is relevant, accurate and appropriate.

Access to Student Records:

In general, a student's records are available to parents of minor students (under age 18) and to students who have reached age 18 or are attending a post secondary education institution (eligible student). In addition, federal and state statutes allow student records to be made available to certain others that have a bona fide need of information.

Copies of the District's policies regarding student records are available at each school and at the School Board office. These policies will always be in compliance with state and federal regulations concerning student records.

Eligible students and parents of minor students have the right to inspect and review permanent education records of the student. The parent or eligible student may request access to the records through the school principal. The principal will make records available for review within thirty (30) days of such request. Information regarding the cost is also available from the school. A parent or eligible student may challenge information in the records. A parent may refuse to permit the designation of any or all categories of directory information with respect to his child by notifying the principal in writing ten (10) calendar days of the beginning of school. Unless there is specific written request in the cumulative folder, directory information on the student may be released. Parents or eligible students will be provided a list of types of directory information included in student records, upon written request of the office of the Superintendent.

Purging, transferring and copying of student's records is done in accordance with federal and state statutes and federal, state and local procedures.

Responsibilities of Student, Parent, and Guardians:

To inform the school of any information that may be useful in making appropriate educational decisions.

To authorize release of pertinent information to those individuals or agencies who are working actively and constructively for the benefit of the student.

Release of records of students 17 years of age or younger who attend an elementary or secondary school requires the signature of the parent or guardian.

Rights of Students, Parents and Guardians:

To inspect, review, and challenge the information contained in records directly relating to the student.

To be protected by legal provisions which prohibit the release of personal identifiable information to other than legally authorized persons without the consent of the parent, guardian, or eligible student. (Eligible students are those 18 years of age or over and/or those attending a post-secondary institution)

D. Educational Equity Act (PK-12)

The School Board of Dixie County is committed to the principle and practice of equal opportunity and affirmative action. The School Board of Dixie County complies with the letter and spirit of federal, state and local laws and regulations prohibiting discrimination and/or harassment based on race, color, religion, political affiliation, national origin, sex, disability, age, marital status, or social and family background. Employment and educational opportunities for students, employees and applicants are provided under the principles, equal opportunity and affirmative action. Dixie District School's designee to coordinate compliance with the Educational Equity Act is:

Alexa Mills, Director of Student Services and ESE
Instructional Services Building 2
16077 NE Hwy 19
Cross City, FL 32628
Phone: 352-498-6149
Fax: 352-498-1308

E. Limited English Proficient (PK- 12)

Limited English Proficient (LEP) students who meet program eligibility criteria shall have equal access to all programs. No national origin minority or limited English proficient student shall be subjected to any disciplinary action because of his or her use of a

language other than English. Disciplinary actions for LEP students are common to non-LEP students.

F. Textbooks/Library Books (PK – 12)

Textbooks/Library books are property of the School Board of Dixie County and loaned to the students of Dixie County. The students must pay for lost and damaged textbooks and/or library books before other books will be issued. All books should be cared for with extreme care by the students. Periodic book checks will be made to examine the condition of books and to check for lost books. Students are held personally responsible for their books whether lost, stolen, or damaged.

G. Student Lockers/Storage Space (PK-12)

Lockers and/or storage spaces for student use are provided by the School Board of Dixie County. As such, these lockers and storage spaces are the property of the School Board. Any student who accepts the use of a locker/storage space, accepts it with the understanding that it cannot conceal or hide any such item or material that is illegal or against school policy or regulations. Upon accepting the use of the locker/storage space the student does so knowing the locker/storage space is subject to be searched at any time and for any reason that school officials feel that they need to conduct such a search. School personnel are NOT responsible for stolen or misplaced property.

H. Pledge of Allegiance

A student has the right not to participate in reciting the pledge. Upon written request from his or her parent, the student must be excused from reciting the pledge.

II. GENERAL CONDUCT (PK –12)

A. School Bus Conduct (PK –12)

Rights:

Students living two (2) miles or more from the school have the right to transportation by school bus or other school provided transportation. Students have the right to be informed of the transportation rules, regulations and laws regarding the transportation of the students by school bus.

Transportation Rules:

1. Students must obey the bus driver.
2. Students must have no foreign objects in their mouth.

3. Students must remain in their seats, face forward, keeping hands, feet and other objects to themselves at all times.
4. No objects will be brought on the bus without permission of the bus driver.
5. Students must be at the bus stop five (5) minutes before stop time. They should stand 10 feet off the road in an orderly manner. When crossing the street, they must cross 10 feet in front of the bus. School conduct rules apply while students are at the bus stop.
6. Students must be absolutely quiet when the bus is stopped at a railroad crossing.
7. Students must board and leave the bus in an orderly manner at their regular stop, except with the permission of parent and principal or his/her designee.
8. Profane language or gestures may not be used on the bus.

Bus Safety Discipline Plan

Offenses would be divided into two levels based on the severity of the incident. Level I offenses would be incidents such as not sitting in seat properly, spitting, loud talking, etc... Level II offenses would be incidents of a more serious severity such as fighting, gross insubordination, weapons, etc...

Level I Offenses

Each bus driver will keep a roster of kids that ride their bus. This form would contain blanks on it for drivers to make notes and mark checks by the student's name.

✓ = **indicates** that bus driver gave student a verbal warning in private. Bus driver should pull student aside and discuss the inappropriate behavior. This conversation should be documented by posting the date the conference took place on the student roster.

✓ ✓ = **Parent notification.** The bus driver will attempt to contact the parent by phone to have a conference regarding the child's inappropriate behavior. If the driver is unable to verbally speak with the parent, written notification can be made. Parent notification should be documented by posting the date contact was made on the student roster.

3rd Offense = Office Referral: Driver must bring in referral along with documentation of steps one and two above. Administrator will have a choice of punishment. Punishment may include warning, time spent in internal, etc...

4th Offense = Office Referral: Minimum of 2 days bus suspension (Grades 6-12). Minimum of 2 days bus suspension or administrator choice of punishment (grades PK-5).

5th Offense = Office Referral: Minimum of 5 days bus suspension.

6th Offense = Office Referral: Minimum of 10 days bus suspension. A certified/Return Receipt letter will be mailed to the parent notifying them that on the next offense expulsion from the bus will be administered.

7th Offense = Office Referral: Expulsion from bus.

**ESE students who are unable to provide private transportation to school may be referred to the special needs bus at any time the administrator deems necessary after the 3rd offense for a level I incident.

***When a student begins on the special needs bus the number of offenses will start over.

Level II Offenses

1st Offense = Office Referral: Minimum of 2 days bus suspension.

2nd Offense = Office Referral: Minimum of 5 days bus suspension.

3rd Offense = Office Referral: Minimum of 10 days bus suspension. A Certified/Return Receipt letter will be mailed to the parent notifying them that on the next offense expulsion from the bus will be administered.

4th Offense = Office Referral: Expulsion from bus.

**ESE students who are unable to provide private transportation to school may be referred to the special needs bus at any time the administrator deems necessary after the 2nd offense for level II incident.

***Level II offenses for students in grades PK-2 punishment will be left to administrative judgment.

****When a student begins on the special needs bus the number of offenses will start over.

*Restitution up to \$2,500.00 for damage to real or personal property.

B. Zero Tolerance for School Related Violent Crime (PK-12)

On September 13, 1994, the Florida State Board of Education adopted a new rule “Zero Tolerance for School Related Violent Crime.” The rule requires each school district to ensure that students or adults found to have committed the following offenses on school property, school sponsored transportation, or during a school sponsored activity shall receive the most severe consequence provided by law and School Board Policy:

- | | |
|-----------------------|--|
| 1. Homicide | 5. Battery on School Personnel |
| 2. Sexual battery | 6. Kidnapping |
| 3. Armed robbery | 7. Arson |
| 4. Aggravated battery | 8. Possession, use, or sale of any firearm |

C. Teacher Authority to Remove Students from the Classroom (PK-12)

Pursuant to 232.271,F.S., which took effect on July1, 1996, any teacher has the authority to remove a student from his or her classroom for repeated disruptive behavior or a violent incident.

Teachers who invoke the provisions of this statute must document that a student's behavior repeatedly interfered with the learning process in the classroom or the student's behavior was so unruly, disruptive, or abusive that it interfered with the effective conduct of the class.

Principals may not return a student to that class when the teacher removed the student under the provisions of this statute, without the permission of that teacher or the direction of the placement review committee, which may determine that returning the student to that class is the best and/or only available alternative for the student.

D. Compulsory School Attendance (PK-12)

Florida Statutes state that school attendance is mandatory between the ages of six (6) and eighteen (18) unless the student and his or her parent/guardian file a formal intent to terminate school enrollment with the District School Board. Rules and regulations pertaining to those laws as well as those regarding admission of transfers, pupil transfers into and out of the county shall be available to all students and parents. Regular attendance and a cooperative attitude are necessary ingredients in an environment, which promotes learning.

E. Truancy (PK-12)

RRMS Guidance office will monitor student attendance every 30 calendar days. Any student who has 5 unexcused absences within 30 days or 10 unexcused absences within a semester will meet the criteria for the truancy action plan.

F. Supervision of Students (PK-12)

Pursuant of Florida Statute 232.25 as amended and effective 7/1/96

PUPILS SUBJECT TO CONTROL OF SCHOOL

Each pupil enrolled in a school shall, during the time he or she is being transported to and from school at public expense, during the time he or she is attending school, and during the time he or she is on school premises, be under the control and direction of the principal, or teacher in charge of the school, and under the immediate control and direction of the teacher or other member of the instructional staff or of the bus driver to whom such responsibility may be assigned by the principal. A reasonable time for supervision is 30 minutes before and after an activity is scheduled, with the exception of school provided transportation which shall be from the time the student is picked up at his or her designated stop and until such time as student is released from his or her bus at the student's designated stop. Casual contact between school district personnel and students on school property shall not result in legal duty to supervise outside of the reasonable times set forth in this document. The duty of supervision does not extend to anyone other than students attending school and students authorized to participate in activities.

G. Grades (6-8)

Students in grades 6-8 are expected to attend school on a regular basis in order to receive the necessary instruction to be promoted. If a student is absent from school it is the

responsibility of the parent/guardian's to call the school the day their child missed school and report the absence. Parental contact by telephone or home visit will be attempted after each unexcused absence. VERIFICATION MUST BE RECEIVED IN THE MIDDLE SCHOOL OFFICE BY THE THIRD (3rd) DAY A STUDENT RETURNS FROM BEING ABSENT.

Excused Absences are defined as medical with written verification, Religious Holiday as verification by a religious official, death in the immediate family with a printed funeral announcement, school sponsored activities.

Unexcused Absence is any absence that is not excused. After a student accumulates three (3) unexcused absences in a semester, the school may contact his/her parent/guardian.

When a student accumulates five (5) unexcused absences in 30 days, the school will notify the student's parent/guardian. If the student receives cash assistance from the Department of Children and Families, this notification will include a warning that the Department of Children and Families must be contacted by the school, according to the Florida Law, when the child is excessively absent from school. It is Dixie District School's policy to report a child as having excessive absenteeism, which is sufficient to jeopardize academic progress when they have accumulated ten (10) unexcused absences in a semester. (F.S. S. 1003.26)

When a student has accumulated ten (10) unexcused absences in a semester, the school will notify the Department of Children and Families (if applicable), as well as complete an Educational Evaluation of the student. Also, a certified letter will be sent to the parents requesting a conference to develop an Attendance Improvement Plan, which will include educational counseling. The committee for attendance will include appropriate school personnel and the parent/guardian. A student who has accumulated 15 unexcused absences within 90 days will be considered truant. (F.S.S. 1003.27)

Any student taking a class for high school credit must follow all high school guidelines and policies. A student who misses 30 or more days of school may be required to repeat the grade unless he/she has demonstrated mastery of all subject areas that are required for promotion. A student who misses more than one half (1/2) of a class period (for an unexcused reason) will be considered absent from that class.

III. Prohibited Student Behavior

Any specific misbehavior **not included** in the below list of Prohibited Behaviors will be *categorized by the administrator* as the incidents occur.

*Unacceptable Behavior (6-8)

Behavior	Category
Skipping- absent from class without permission/Leaving class without permission/Leaving campus without permission.	B
Tardiness to school and/or class.	A
Classroom/Hallway Misconduct- Disruptive behavior, including but not limited to, loud outbursts, disrespectful behavior toward faculty and students, distracting others, etc....	A
Possession of CD's/cameras/video games/laser lights/on campus.	A
Co-mingling on campus (non-students mingling with RRMS student on campus during school hours without permission).	A
Displaying any unacceptable behavior of a sexual nature.	C
Inciting fighting to physical contact.	C
Fighting , physical contact.	C
Fire Alarms (tripping or setting off fire alarm).	C
Gum or Candy is not permitted on campus.	A
Insubordination to a staff member.	B
Profanity/abusive language (spoken or written).	A
Academic Cheating	A
Internet- Violation of the District Internet Use Policy/Guidelines	B
Dress Code violations.	A
Computer misuse/abuse	B
Fireworks are not permitted on campus.	C
Tobacco use- All uses of tobacco products by students and adults in any form, including cigarettes, cigars, dip, chew, vapor, and electronic cigarettes, are prohibited on school property and buses.	C
Alcohol- Possession, use or sale	D
Gross Insubordination to any staff members.	C
Vandalism (destruction of school property).	C
Weapons- Possession of any weapon on campus (pocketknives, razors, firearms, homemade weapon on campus, etc.).	D
Fighting/weapon use- displaying a weapon	D
Stealing/Extortion	C
Physical attack- Physical attack on any school related personnel	D
Bomb Threat- students involved in initiating or calling in a bomb threat.	D

911- Calling 911 from school/personal cell phones (False Alarm/Prank)	C
Gross insubordination- toward an administrator.	C
Pornographic Material- Possession of pornographic material on campus.	B
Felony- Students charged with a felony, the principal has the authority to suspend a student who is formally charged with a felony for an incident which allegedly occurred on other than public school property, if the incident is shown to have an adverse impact on the educational program, discipline or welfare in the school where the student is enrolled.	D
Gun Possession- possession of gun on campus: due to the Gun Free Schools Act, possession of gun on campus will result in an immediate suspension and recommendation for expulsion.	D
Drugs- Possession, use, or sale of drugs, drug paraphernalia or pseudo drugs.	D
Destruction of Property- Willful or malicious destruction of personal or school property.	C

- **Any of the above unacceptable behaviors will be handled through administrative action by the Principal or designee with one or more of the following consequences.**

*** Discipline Consequences Include (6-8)**

1. Counseling by Administration
2. Parent Notification/Parent conference
3. Campus Work Detail
4. Internal Room
5. Out-of-School Suspension
6. Recommendation for Expulsion
7. Lunch Detention
8. Detention from Physical Education
9. Morning School Detention
10. Suspension/Dismissal from extracurricular activities by Administrator or Sponsor/Coach.
11. Dixie Alternative Center
12. Restitution
13. Law Enforcement Contact
14. After 3 out of School Suspensions the Administrator may recommend expulsion
15. Special Assignments
16. Other Administrative action

“A” CATEGORY RUBRIC

“A” CATEGORY BEHAVIORS			
These behaviors are initially handled by the individual teachers or teams, and warrant referrals after repeated incidents are severe.			
<ul style="list-style-type: none"> ● Disruptive behavior, in classroom/school areas ● Disrespectful comments ● Improper use of electronic devices ● Dress code violation ● Improper use of school facilities (Walking in unassigned areas, food and drink, gum and candy, etc....) ● Academic cheating ● Public display of affection ● Possession of cameras, video games, laser lights, etc. on campus ● THIS DISCIPLINE WILL BE PROGRESSIVE IN REGARDS TO CONSEQUENCE IF NECESSARY. 			
“A” CATEGORY CONSEQUENCE GUIDELINES			
<u>1ST OFFENSE</u>	<u>2nd OFFENSE</u>	<u>3rd OFFENSE</u>	<u>4th OFFENSE</u>
Counseling, Parent notified by phone or documentation, possible detention(s) assigned	Counseling, Parent notified by phone and/or documentation, consequence assigned (detention, suspension, etc.)	Counseling, Parent notified by phone and/or documentation, consequence assigned ISS 1-3 days	Counseling, Parent notified by phone and/or documentation, counseling assigned ISS/Future offenses will result in OSS.

“B” CATEGORY RUBRIC

“B” CATEGORY BEHAVIORS	
These behaviors are handled by teachers, teams, and administration.	
<ul style="list-style-type: none"> ● Intimidation displayed toward students and/or school staff ● Gross Insubordination (Disrespectful/Disobedient) toward staff ● Physical Contact/Pushing/Shoving 	<ul style="list-style-type: none"> ● Profanity/vulgarity ● Skipping class or assigned area, Truancy ● Unsafe behavior ● Computer misuse/abuse ● Excessive tardiness to school and/or class

“B” CATEGORY CONSEQUENCE GUIDELINES

<p><u>1ST OFFENSE</u> Counseling, Parent notification by phone and/or documentation, Up to 5 days suspension and/or detention.</p>	<p><u>2ND OFFENSE</u> Counseling, Parent notification by phone and/or documentation Up to 10 days suspension and/or detention OR 1-3 days ISS</p>	<p><u>3rd OFFENSE</u> Counseling, Parent notification by phone and/or documentation Consequence assigned, Up to 5 days ISS</p>	<p><u>4TH OFFENSE</u> Counseling, Parent notification by phone and/or documentation, Consequence assigned, 1-3 days OSS/Consequence will progress with future offenses.</p>
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“C” CATEGORY RUBRIC

“C” CATEGORY BEHAVIORS

These behaviors are considered severe and warrant immediate referral.

<ul style="list-style-type: none"> ● Fighting ● Pull False Fire Alarm ● Sexual Harassment ● Theft/possession of stolen items ● Inciting Fight(s) Gross Insubordination toward staff members. 	<ul style="list-style-type: none"> ● Threat of physical violence toward students and/or staff ● Tobacco products or related paraphernalia ● Vandalism ● Fireworks on campus
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“C” CATEGORY CONSEQUENCE GUIDELINES

<p><u>1ST OFFENSE</u> Counseling, Parent notification by phone and/or documentation, 3 days OSS</p>	<p><u>2ND OFFENSE</u> Counseling, Parent notification by phone and/or documentation, 5 days OSS</p>	<p><u>3rd OFFENSE</u> Counseling, Parent notification by phone and/or documentation, 7-9 days OSS</p>	<p><u>4TH OFFENSE</u> Counseling, Parent notification by phone and/or documentation, OSS, possible Expulsion</p>
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“D” CATEGORY RUBRIC

“D” CATEGORY BEHAVIORS	
These behaviors are considered severe and warrant suspension or expulsion	
<ul style="list-style-type: none"> ● Alcohol, possession or use ● Assault ● Bomb threats ● Physical attack on school personnel 	<ul style="list-style-type: none"> ● Drug possession/sale ● All weapons ● Aggravated battery ● Battery on School Personnel
“D” CATEGORY CONSEQUENCE GUIDELINES	
<u>1ST OFFENSE</u> OSS (Out of School Suspension) (10 Days)	<u>2nd OFFENSE</u> Expulsion hearing

- Administrators have the authority to apply the following Behavior Rubrics for inappropriate behaviors. **The rubrics are guidance only and are not binding on Administrators.** Each disciplinary case must be judged on the specific facts of the individual case and it’s severity to determine the fair and appropriate penalty.

D. Trespassing (6-8)

Parents and visitors are welcomed on the school campus with the following understanding.

- Visits to the classroom during school hours must have prior permission of the school administration.
- All visitors (including parents) **MUST** check in the office to obtain a badge before proceeding to the student’s areas.

ANYONE ON CAMPUS WITHOUT A BADGE WILL BE CONSIDERED TRESPASSING AND DEALT WITH ACCORDINGLY.

E. Dress Code (6-8)

Students have the right to be able to learn without being distracted/offended by the clothing or appearance of others. Students have the responsibility to observe basic standards of cleanliness, modesty, good grooming and dress.

DRESS CODE – We take pride in the appearance of our students. The appearance or dress of students shall not be disruptive to the educational process. All students are expected to dress and groom themselves neatly in clothes that are suitable for learning. Dresses, skirts and shorts are to be appropriate length (longer than fingertips when arms are extended). Hats, caps, and headgear are not to be on campus during school hours. Shoes must be worn at all times. Undergarments should not be exposed. Any tops or shirt must have a 3” shoulder seam.

Consequences for Dress Code Violations (6-8)

Students will be warned one time of dress code violation. On the second notification for violations of shorts being too short, the student will lose the right to wear shorts for the remainder of the school year. Student and parent will be notified with a letter. Violations of this policy will result in the student being sent to Internal Suspension until such time as student is appropriately attired. Students who violate the 3” shoulder seam rule will be offered a clean RRMS school shirt to wear for the day or may call a parent/guardian for clothes.

Student Safety

Student Safety is our primary goal for all of our schools! We strive to provide a safe environment for all of our students. We take steps to be sure children are not harmed by other students, teachers or staff, or persons entering the school or school grounds, and we work to keep our facilities safe and free from danger. Please remember that parents and schools share a common goal: To make sure the school is a safe place for students to learn. Parents, your responsibilities include:

- It's your job to make sure your child treats other students and school staff with respect, and if there's a problem, it's up to you to work with the school and your student to correct the problem before the situation becomes violent
- Help your student understand how to keep their-self and others safe at school. For example, no running in the halls or rough-housing, wear proper shoes, pay attention to the safety rules on the playground, on buses, and in parking lots.

While we will do all we can to keep your student safe, if your student is injured at school, we will do our best to contact you immediately. It is your responsibility to see we have contact numbers for you and others that we should contact if you are not available. If it should be necessary to have EMS respond, please know your health insurance is the primary, and you as the parent, are responsible for your child's medical bills. The school provides information on low cost insurance that could assist parents with these expenses.

Our bus drivers undergo continuous safety training and are randomly drug tested as required by law. We make every effort to see that our buses are safe for our children. However, wrecks can still happen and in Florida we are a no-fault insurance law which means your insurance is responsible for medical bills if you own a car. If a parent does not own a vehicle, typically the insurance of the driver who is at fault in the accident is responsible.

Again, let's work together to keep all of our students safe! We welcome you to report any safety concerns to the school principal or our district safety director.

Florida Statute

Chapter 836

DEFAMATION; LIBEL; THREATENING LETTERS AND SIMILAR OFFENSES

836.10 Written threats to kill, do bodily injury, or conduct a mass shooting or an act of terrorism; punishment; exemption from liability.—

(1) Any person who writes or composes and also sends or procures the sending of any letter, inscribed communication, or electronic communication, whether such letter or communication be signed or anonymous, to any person, containing a threat to kill or to do bodily injury to the person to whom such letter or communication is sent, or a threat to kill or do bodily injury to any member of the family of the person to whom such letter or communication is sent, or any person who makes, posts, or transmits a threat in a writing or other record, including an electronic record, to conduct a mass shooting or an act of terrorism, in any manner that would allow another person to view the threat, commits a felony of the second degree, punishable as provided in s. 775.082, s. 775.083, or s. 775.084.

RRMS

2018

SCHEDULE



<u>DATE</u>	<u>DAY</u>	<u>TEAM</u>	<u>PLACE/TIME</u>
Sep. 6	TH	Perry Middle	Away/6:00
Sep. 11	T	Trenton Middle	Away/6:00
Sep. 18	T	Fort White	Home/6:00
Sep. 25	T	Keystone Heights	Home/6:00
Oct. 2	T	Lake Butler	Home/6:00
Oct. 16	T	Lake Butler	Away/6:00
Oct. 23	T	SMAC Championship	TBA

Head Coach – John Thomas
 Principal – Christie McElroy
 Athletic Dir. – Sandy Stack



<u>DATE</u>		<u>DAY</u>	<u>TEAM</u>	<u>PLACE/TIME</u>
Aug. 30	TH	Bronson – DH		Away/4:00,5:00
Sep. 6	TH	Bell Middle		Away/4:00
Sep. 11	T	Chiefland Middle		Home/4:00
Sep. 13	TH	Keystone Heights - DH		Home/4:30,5:30
Sep. 17	M	Lake Butler – DH		Away/4:30,5:30
Sep. 20	TH	Bell Middle – DH		Home/4:00,5:00
Sep. 24	M	Williston – DH		Away/4:30,5:30
Sep. 27	TH	PK Yonge – DH		Home/4:00,5:00
Oct. 1	M	Fort White – DH		Home/4:30,5:30
Oct. 4	TH	Chiefland Middle		Away/4:00
Oct. 8	M	Perry Middle – DH		Home/4:30,5:30
Oct. 11	TH	SMSAC Tournament		Williston/4:30

Head Coach –Robyn Norton
Principal – Christie McElroy
Athletic Dir. –Sandy Stack

S.W.A.T.

Students Working Against Tobacco

- Nearly 90% of adult smokers began at or before the age of 18
- Tobacco use is the single most preventable cause of disease, disability, and death in the U.S.
- Nicotine is one of the most addictive chemicals known to mankind, just as addictive as the hardest drugs.
- Nicotine addicts teens faster and easier than adults.

All uses of tobacco products by students and adults in any form, including cigarettes, cigars, dip, chew, vape pens, and electronic cigarettes, are prohibited on school property and buses.

Any students caught with tobacco products will receive a three day suspension and will be required to write an essay on the dangers of tobacco. The tobacco product (including vape pens and e-cigarettes) will be taken from student, and the parents will be informed.

DOKE DISTRICT SCHOOLS
EDUCATIONAL FUNDING ACCOUNTABILITY ACT, Section 1010.216, F.S.
2015-2018 SCHOOL FINANCIAL REPORT

RUTH RAINS MIDDLE SCHOOL

REVENUES	Footnotes [1] and [2]	SCHOOL*	%	DISTRICT	%	STATE	%
FEDERAL		\$ 485,154	15.00%	\$ 3,079,055	16.74%	\$ 3,111,699,948	13.27%
STATE/LOCAL (EXCLUDES LOTTERY)		\$ 2,754,931	85.00%	\$ 15,311,375	83.23%	\$ 20,281,295,747	86.46%
EDUCATIONAL ENHANCEMENT (LOTTERY) TRUST FUND		\$ -	0.00%	\$ 7,053	0.04%	\$ 9,838,315	0.04%
PRIVATE		\$ -	0.00%	\$ -	0.00%	\$ 54,160,185	0.23%
TOTAL		\$ 3,240,086	100%	\$ 18,387,483	100.00%	\$ 23,468,894,203	100.00%

*School revenues based on costs.

[1] Total school revenues should agree with the total school costs in the subsequent section.

[2] Total school revenues do not include Race to the Top revenue.

OPERATING COSTS	PER FULL-TIME EQUIVALENT STUDENT			TOTAL COSTS
	SCHOOL	DISTRICT***	STATE***	
TEACHERS/TEACHER ASSISTANTS (SALARIES/BENEFITS)	\$ 4,296	\$ 3,900	\$ 4,646	\$ 1,681,641
SUBSTITUTE TEACHERS (SALARIES/BENEFITS)	Footnote [4]		Not Available	
OTHER INSTRUCTIONAL PERSONNEL****	\$ 1,246	\$ 1,089	\$ 972	\$ 522,451
CONTRACTED INSTRUCTIONAL SERVICES	\$ 205	\$ 267	\$ 193	\$ 43,752
SCHOOL ADMINISTRATION	\$ 377	\$ 463	\$ 561	\$ 170,103
MATERIALS/SUPPLIES/OPERATING CAPITAL OUTLAY	\$ 376	\$ 269	\$ 197	\$ 87,857
FOOD SERVICE	\$ 652	\$ 575	\$ 495	\$ 252,005
OPERATION AND MAINTENANCE OF PLANT	\$ 1,185	\$ 1,005	\$ 887	\$ 441,943
OTHER SCHOOL LEVEL SUPPORT SERVICES	\$ 118	\$ 114	\$ 208	\$ 41,343
TOTAL SCHOOL COSTS**	\$ 8,495	\$ 7,682	\$ 8,169	\$ 3,241,086

** Capital expenditures for new schools are not included.

*** Amounts reported for District and State reflect costs for all levels of students, not by school type.

****Includes some non-personnel costs, such as teacher training materials.

District Costs: The amounts above represent only school-level costs. No district-level costs have been included.

District costs such as transportation and administration for the Dixie School District totaled \$3,312,685 or \$1567 per FTE.

[3] Operating costs do not include Race to the Top expenditures.

[4] The costs of substitute teachers included in "Other School-Level Support Services" \$16,335

K-12 ADDITIONAL DETAILED INFORMATION	PER FULL-TIME EQUIVALENT STUDENT			TOTAL COSTS
	SCHOOL	DISTRICT	STATE	
TEACHERS/TEACHER ASSISTANTS (SALARIES/BENEFITS): FOOTNOTE [5]				
BASIC PROGRAMS	\$ 3,791	\$ 3,339	\$ 3,921	\$ 1,118,808
ESOL	\$ -	\$ -	\$ 4,774	\$ -
EXCEPTIONAL PROGRAMS	\$ 6,052	\$ 5,693	\$ 7,293	\$ 552,833
CAREER EDUCATION PROGRAMS	\$ -	\$ 4,154	\$ 3,935	\$ -
ADULT PROGRAMS FOOTNOTE [6]	\$ -	\$ -	\$ -	\$ -
MATERIALS/SUPPLIES/CAPITAL OUTLAY: FOOTNOTE [7]				
TEXTBOOKS	\$ 89	\$ 73	Not Available from State	\$ -
COMPUTER HARDWARE AND SOFTWARE	\$ 25	\$ 25	Not Available from State	\$ -
OTHER INSTRUCTIONAL MATERIALS	\$ 145	\$ 143	Not Available from State	\$ -
OTHER MATERIALS AND SUPPLIES	\$ 117	\$ 28	Not Available from State	\$ -
LIBRARY MEDIA MATERIALS	\$ 11	\$ 5	Not Available from State	\$ -

*Not funded through the Florida Education Finance Program

[5] The total of "Teacher/Teacher Assistants" by program should agree to "Teacher/Teacher Assistants" reported in the previous section.

[6] Not funded by FEPP.

[7] The total of "Materials, Supplies, Operating Capital Outlay" should agree to "Materials, Supplies, Operating Capital Outlay" reported in the previous section.