

# **Dixie District Schools Instructional Materials Adoption Process Timeline**

November 7-8	<input checked="" type="checkbox"/>	Instructional Materials (IM) Review Fair
December 20th	<input checked="" type="checkbox"/>	Principals report school textbook choices to Curriculum Coordinator
January 9th	<input checked="" type="checkbox"/>	SB names district IM review committee
January 9th	<input checked="" type="checkbox"/>	IM Plan presented to SB
January 9th	<input checked="" type="checkbox"/>	Recommend IM to SB (NO VOTE at this time)
Jan. 10th-March 12th	<input checked="" type="checkbox"/>	District IM Review Committee meets to review school textbook selections
January 22nd	<input checked="" type="checkbox"/>	Post final IM selection on website for 20 calendar days
February 13th	<input checked="" type="checkbox"/>	Open SB hearing/Public comment on IM
February 26th	<input checked="" type="checkbox"/>	Open public meeting to approve IM Plan (with IM included)
March 13th	<input checked="" type="checkbox"/>	SB/Public formal protest/approval of recommended materials
March 14th	<input checked="" type="checkbox"/>	30 day window to contest adoption opens
April 1st	<input checked="" type="checkbox"/>	Superintendent notifies FLDOE of IM that will be purchased
April 12th		30 day window to contest adoption ends
April 13th		Public hearing for contested IM w/hearing officer (if necessary)
May 8th		Public hearing for contested instructional materials w/ Hearing Officer @ SB meeting
May-June		Order IM
July 1st		Certify to FLDOE that SB has approved a comprehensive staff development plan that supports fidelity of implementation of IM programs.

\*SB meetings highlighted in yellow