

**DIXIE DISTRICT SCHOOLS
CONTROLLED OPEN ENROLLMENT PLAN
PUBLIC SCHOOL PARENTAL CHOICE**

According to Florida Statute 1002.31, parents may enroll their child at any public education institution, as long as their child is not subject to a current expulsion or suspension and the public school has not reached capacity in the district, subject to maximum class size requirements.

Dixie District Schools establishes the criteria for determination of a school's ability based on class size to accept controlled open enrollment students from another district as:

Kindergarten–3 rd Grade	16 students per class
4 th Grade–8 th Grade	20 students per class
9 th Grade–12 th Grade	22 students per class

Eligibility Requirements:

Students must be on track to graduate with their cohort, must not have absentee or discipline issues as determined by the principal.

Application Process:

Parents must complete the application for a student to enter Dixie District Schools from another district between June 15 and August 1. Applications will be reviewed by the principal to determine whether the applicant meets the standards for entering Dixie District Schools.

Capacity of the District will be determined during the first full week of classes for each school year.

Lottery Procedure:

Consideration of the student's academic, discipline, and attendance records will be considered in ranking the acceptance of students when there are more applications than classroom seats available.

Parents will be able to request placements of siblings within the District if they have another child who has been accepted by a school. The eligibility of that student will consider the above mentioned eligibility requirements.

Any appeal by a parent of a principal's decision to not accept a student will be forwarded to the Superintendent for his decision, which is final.

Each year, the principal will review all students attending Dixie District Schools under School Board Policy 5.033 to determine whether they continue to meet the eligibility requirements. If the principal determines the student no longer meets the eligibility requirements, the principal will request the School Board to remove the student's privilege to attend Dixie District Schools as an out of district student. The parent will be notified in writing by the principal no later than May 20 of each school year.

Preferential treatment will be given as follows:

1. Dependent children of active duty military personnel whose move resulted from military orders.
2. Children who have been relocated due to foster care placement in a different school zone.
3. Children who move due to a court-ordered change in custody due to separation or divorce, or the serious illness or death of a custodial parent.
4. Students residing in the school district.
 - (a) As part of its controlled open enrollment process, a charter school may provide preferential treatment in its controlled open enrollment participation process to the enrollment limitations pursuant to s. 1002.33(10), if such special purposes are identified in the charter agreement. Each charter school shall annually post on its website the application process required to participate in controlled open enrollment, consistent with this section and s. 1002.33.
 - (b) Students residing in the district, including charter school students, may not be displaced by a student from another district seeking enrollment under the controlled open enrollment process.
 - (c) For purposes of continuity of educational choice, a student who transfers pursuant to this section may remain at the school chosen by the parent until the student completes the highest grade level at the school.

Dixie District Schools' rules for controlled open enrollment will adhere to:

1. federal desegregation.
2. allow parents to declare school preference, including placement of siblings within the same school.
3. select students on a first come, first served basis unless a hardship is shown requiring preferential treatment.
4. Dixie District Schools will maintain a socioeconomic, demographic, and racial balance.
5. Transportation may be provided if room on existing buses and routes are available and provided the parent transports the child to a bus stop within the school district.
6. Dixie District Schools will identify schools that have not reached their class size capacity by the end of the fifth full day of school each year. The District will post the status of each grade level at each school in regards to this rule on the District website.

**DIXIE DISTRICT SCHOOLS
REQUEST FOR PARENTAL CHOICE PLACEMENT**

Name of Parent/Guardian: _____

Address: _____

Telephone Number: _____

NAME OF CHILD	DATE OF BIRTH	GRADE	SCHOOL REQUESTING TO ATTEND

List any preferential treatment stated in the Controlled Open Enrollment Plan.

Complete and return form to: Superintendent's Office
Dixie District Schools
16077 NE 19 Highway
Cross City, FL 32628