

CHAPTER 7.00 - BUSINESS SERVICES

7.16

FUND-RAISING FOR SCHOOL PROJECTS AND ACTIVITIES

POLICY:

All fund-raising projects and activities by schools or groups within the school shall contribute to the educational and extracurricular experiences of students and shall not be in conflict with the overall instructional program as administered by the Superintendent.

- (1) Money derived from any school fund-raising project or activity shall be deposited in the school's internal funds account and shall be disbursed as prescribed by School Board rules and State Board of Education Rules and Financial and Program Cost Accounting and Reporting For Florida School manual commonly called Redbook.
- (2) Each school shall continuously evaluate its fund-raising projects and extracurricular activities of the school program, the promotion of education experiences, the time involved for students and teachers, and the additional demands made on the school community.
- (3) The determination of the fund-raising projects and activities for a school shall be the principal and the staff's responsibility, and shall conform to the following conditions and other directives provided by the Superintendent:
 - (a) Fund-raising activities and projects within all schools shall be kept within a reasonable limit. Before approving any project or activity, the principal shall require full justification of the need and explanation of the manner in which the funds will be expended.
 - (b) A written request for fund-raising projects and activities shall be submitted by the principal to the Superintendent or designee for approval.
 - (c) Merchandising projects shall be kept to a minimum.

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- (4) A parent-teacher association or any other organizations connected with the school may sponsor fund-raising activities provided school work and time are not adversely affected. Such activities shall be conducted in accordance with School Board rules. Unlawful activity shall be prohibited by any school group or on School Board property.
- (5) A student shall not sell raffle tickets on the school grounds during the school day. Students may not sell any other item on the school grounds without first having the principal's approval.
- (6) Individuals and business agencies shall not be subject to excessive annoyances from the solicitation of funds by school groups or school personnel. The solicitation of funds away from school shall require the Superintendent or designee's approval. When possible, all necessary money shall be raised for school needs without recourse to any solicitation away from the school. The Superintendent shall approve a solicitation activity only when funds cannot be raised otherwise. This rule does not preclude private or volunteer contributions for athletic or other purposes.
- (7) Food and beverage services which are available to students shall be provided only during the school day by the food and nutrition service program.
 - (a) School organizations are authorized to conduct the sale of food and beverage items only one (1) hour following the close of the last lunch period.
 - (b) Food sold by school organizations shall comply with the provisions of State Board of Education Rule 6A-7.042.

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STATUTORY AUTHORITY: 1001.42, F.S.

LAWS IMPLEMENTED: 1001.51, 1006.07, 1010.01, 1011.07, F.S.

STATE BOARD OF EDUCATION RULES: 6A-1.085; 6A-7.0411

FINANCIAL & PROGRAM COST ACCOUNTING & REPORTING FOR FLORIDA SCHOOLS MANUAL
COMMON NAME "Redbook"

History:

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