

CHAPER 3.00 - SCHOOL ADMINISTRATION

3.07

PHOTOCOPYING OF PUBLIC RECORDS

POLICY:

- (1) Copies of public records may be obtained by making a request to the lawful custodian of the records. Copies shall be made by the appropriate staff members and reproduced at a time which does not interfere with the normal work duty. A copy charge shall be approved by the Board.
- (2) Charges for copies of audio, video, and other materials shall be at rates established by the Superintendent/Designee.
- (3) The Board authorizes the Superintendent to establish uniforms charges for documents not covered in number one above.

STATUTORY AUTHORITY: 1001.41(2), F.S.

LAWS IMPLEMENTED: 119.07; 119.08, F.S.

HISTORY:

Adopted: January 14, 1999 Revision Date(s): August 14, 2007; February 9, 2010 Formerly:
