

OLD TOWN ELEMENTARY SCHOOL

221 SE 136 Avenue
Old Town, Florida 32680
(352)542-7818

Hours: 8:05 a.m. – 2:15 p.m.

MEET YOUR TEACHER

AUGUST 8

3:00 – 5:00 P.M.

Principal
Karen Tillis

Assistant Principal
Jamie Martin

OTES: A TRADITION OF EXCELLENCE!

On behalf of the faculty and staff at OTEs, we would like to welcome our students and parents back to school. We hope that your family had a restful, safe, and fun summer. We want to emphasize that student achievement is the focus of our instructional team. As a parent, you are a key member of that team. Our faculty is dedicated to the belief that each child will be provided with opportunities to reach their full academic and social potential. In support of that belief, our staff is committed to do the following:

- Have high expectations for all of our learners.
- Provide motivation for the learning process.
- Arrange opportunities for all learners to be successful.
- Provide a caring and positive class atmosphere for all students.
- Implement a rigorous core curriculum that includes the Grade Level Standards.
- Strive to be aware of the individual needs of your child.
- Communicate with you regularly regarding your child's progress.



Please make sure you have the following important dates on your calendar. Meet Your Teacher Night will be held August 8th from 3:00-5:00. This is a great time to meet your child's teacher and help with those back to school jitters. Please remember, school starts August 10th. This is a half-day session with students being released at 12:15.

ATTENDANCE POLICY

Students K-5 are expected to attend school on a regular basis in order to receive the necessary instruction to be promoted. The school principal will oversee attendance at OTEs. If a student is absent from school, it is the parent/guardian's responsibility to contact the school prior to the student's return. For each day a child is absent, he/she has two school days to complete and submit make-up work without penalty. If a child has been suspended from school, the teacher has the option to refuse make-up work and record a "0" for all missed work on the day(s) of suspension. According to state statute, a child is considered habitually truant when he or she has **15 or more unexcused or permissible absences from school within 90 calendar days**. Therefore, OTEs will take the following steps for truancy:

- Once a child misses 5 unexcused or permissible days of school within a period of one month, a letter and/or phone call will be made to the student's parents notifying of the truancy.
- Once a child has missed 10 unexcused or permissible days of school within a 60 day period, contact will be made home about the student's non-attendance by certified mail. In addition, a meeting will be set up to discuss attendance contracts between parent, student, and school.
- If a child misses 15 or more unexcused or permissible absences, notification to the superintendent and school resource officers will be made. The school resource officer will perform a home visit.
- Once these conditions have been met and documented, a child missing over 20 unexcused or permissible days of school within a period of 90 days will have a truancy petition filed with the court.

OTES DRESS CODE

Students have the right to be able to learn without being distracted by clothing or appearances of others. Students have the right to wear clothes that are attractive, fashionable, and modish, or "in fad" provided they are properly fitted and are not hazardous or harmful to themselves or others, and are within the guidelines of appropriate wear for school.

- Students are not to wear inappropriate clothing; inappropriate meaning suggestive and/or distracting, such as bare midriff, shorts that are too short, and tank tops that have straps less than 2-inches wide. Teachers will make the decision if a student's dress is inappropriate. If a child has on clothing deemed inappropriate, they will be given a shirt to cover their cloths or clothing will have to be brought from home for the student.
- Students are to wear appropriate shoes at all times. No shoes with wheels or metal cleats. **Also, NO FLIP FLOPS!** Students go to PE 5-days a week and FLIP FLOPS are dangerous.
- Protective sun gear can be worn outside during physical education. Hats may not be worn in any building.

- In the interest of safety, no student shall wear any earrings or other jewelry that pierces the skin and is visible outside of the clothing of the student with the exception of earrings located in the earlobe.

OTES SCHOOL SUPPLIES

OLD TOWN ELEMENTARY 2016-17 School Supplies
(See Attached)

Please don't send your children to school in Flip Flops! We have PE 5-days a week and they need to wear appropriate shoes.

